

Name of Center
Institution
Country
Center Leader
Annual Workplan (Month XXX-Month XXX, Year)
Work Plan Activities
Action 1: Achieving quality education and training
<i>Sub-Action 1a: Recruit regional students</i>
Activity 1: Implement Scholarship(s) for regional Postgraduate students 2023/2024 sessions (15 M.Sc. and 10 Ph.D.)
Activity 2: Organize short English Language courses for students from regional- francophone countries
<i>Sub-Action 1b: Run Ph.D. program/DLI 3.1</i>
Activity 1: Conduct admission exercise (Written/Oral) for PhD program 2023/2024 session (30 students)
Activity 2: Implement research grants for 33 PhD students from 2023/2024 and 2024/2025
<i>Sub-Action 1c: Run Masters program/DLI 3.2</i>
Activity 1: Conduct admission exercise (Written/Oral) for Masters program 2022/2023 session (150 students)
Activity 2: Implement research grants for 100 Masters students
<i>Sub-Action 1d: Run Short courses/DLI 3.3</i>

Activity 1: Run 5 online short courses and 1 physical Short Course in University of Lagos
Activity 2: Course fee for participants from the region and sectoral partners
Action 2: Expanding the quality and reach of education/DLI 4.
<i>Sub-Action 2a: Infrastructural Improvement</i>
Activity 1: Procure teaching consumables for Masters and Ph.D. courses
Activity 2: Construction, Furnishing and Equipping of ACEDHARS Building
Activity 3: Provide alternative Power Supply for Center Building
Activity 4: Opening of the Center Building for Operations
Activity 5: Run Public Fire Safety Lecture for the University Community
Activity 6: Provide adequate signage around the University premises
<i>Sub-Action 2b: Infrastructural development - Information techn</i>
Activity 1: Expand individual faculty internet access in Idi-Araba
Activity 2: Run the studio in University Library for recording of lecture materials for online delivery of curriculum
Activity 3: Expand Center website for LMS platform and content streaming of lecture materials
Activity 4: Provision of suitable computers and supporting devices for use within the Center building

<i>Sub-Action 2c: Get Accreditation/DLI 4.1</i>
Activity 1: Gap analysis following International standards
Activity 2: International Programme Accreditation
<i>Sub-Action 2d: Achieving industrial experience for staff and students</i>
Activity 1: Implement internship allowance for Masters students within Nigeria
Activity 2: Implement internship allowance for Masters students outside Nigeria
Activity 3: Implement faculty exchange allowance for Faculty outside Nigeria
Action 3: Achieving Quality in applied Research
<i>Sub-Action 3a: Equip and Maintain Center laboratory</i>
Activity 1: Purchase New Laboratory equipment
Activity 2: Support one workshop training for Laboratory Technologists in charge of Centre Equipment
Activity 4: Organize a Pharmacovigilance training /workshops on campus for stakeholders
<i>Sub-Action 3b: Improve Grantmanship in the Center/DLI 5</i>
Activity 1: Run the University Grant Proposal and Manuscript Writing Workshops
Action 4: Engaging in the sector
<i>Sub-Action 4a: Keeping a vibrant Sectoral Advisory Board</i>
Activity 1: Run the biannual Sectoral Advisory Board meeting (one on campus a day after the Center Symposium and the other online)
Activity 2: Hold Annual Town and Gown Symposia to strengthen sectoral engagement

Sub-Action 4b: Involving sectoral partners in mentorship of stud

Activity 1: Engage 2 sectoral facilitators in industrial student seminar

Action 5: Communication/DLI 4.2

Activity 1: Maintain annual subscriptions of cloud hosting of Center website

Activity 2: Publish Annual bulletin of the Center

Activity 3: Running documentaries on Center Activities for the Center social media

Activity 4: Support dissemination of research output through Publication in scientific journals by paying publication fees

Action 6: Attaining Excellence in Center management

Sub-Action 6a: Keeping a vibrant Center

Activity 1: Operate the Center

Activity 2: Improve management skills of Center Officers through certifications and workshops, within and outside the country

Activity 3: Ensure smooth running of the Center financial affairs

Activity 4: Operate Center vehicle

Sub-Action 6b: Maintaining Center Management

Activity 1: Evaluate the Center progress through quarterly meetings

Activity 2: Ensure regular Centre meetings

Activity 3: Participate in ACE IMPACT National and Regional workshops (physical)

Sub-Action 6c: Maintaining Students as Stakeholders in the Cen

Activity 1: Organize Annual Student Orientation Event for 2022/2023 session

Activity 2: Host Graduating Students of the Center

Activity 3: Organize Quarterly Faculty-Student Fora

Action 7: Achieving Center Sustainability

Sub-Action 7a: Maintaining the Start-Up Company

Activity 1: Run the Center Start-up Company

Activity 2: Run the Herbal medicine production Unit

Activity 3: Expanding to International marketing of Center products through international investors/licensees

Sub-Action 7b: Develop Entrepreneurial skills and Business Ideas

Activity 1: Run the innovation and entrepreneurship workshop for Center Students and Staff

Activity 2: Organise the University Innovation Week

Activity 2: Running the Consulting office

Action 8: Achieving Institutional Impact/DLI 7

Action 8a: Conduct International Accreditation

Activity 1: International Institutional Accreditation

Action 8b: Regional Strategy Implementation

Activity 1: Faculty-Student Exchange

Action 8c: Developing the University International Office

Activity 1: Equipping a Conference room with Interpretation System

Sub-Action 8d: Participating in PASET Benchmarking

Activity 1: Successful participation in 2022 PASET Benchmarking process

Activity 2: Run Data Management Office and staff training

Sub-Action 8e: Enhance Digital Infrastructure and Networking C

Activity 1: Maintaining subscriptions to NgREN and its allies

Activity 2: Improve electricity supply in the University's Akoka Campus

AFRICAN CENTER OF EXCELLENCE FOR DRUG RESEARCH
HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE

UNIVERSITY OF LAGOS, AKOKA LAGOS

NIGERIA

DR OMOBOLANLE ADE-ADEMILUA

JANUARY 2024-DECEMBER 2024

Description

Scholarship is for students admitted in 2023/2024 sessions and 2024/2025

The French Education Unit will be taking two students from frankophone countries through a 3 months English Language course. The Center will be responsible for the course fees.

Admission process will be conducted for 2024/2025 session later in the year

The Center has a policy of providing fund for each students research consumables and this have been tagged 'research grants'. All procurement are carried out by the Center, no financial exchange.

Admission process will be conducted for 2024/2025 later in the year on same platform as used for Ph.D. students

The Center has a policy of providing fund for each student's research consumables and this have been tagged 'research grants'. All procurement are carried out by the Center, no financial exchange.

Short course fees will be earned by the center and overhead expenses such as honoraria to external facilitators, transport and refreshment will covered by the Center

Course fee for regional students and sectoral partners are covered by the ACE funds as these group of students are granted scholarship

3

Laboratory consumables and small equipments for general use of postgraduate students in the centre.

Completion of Construction and furnishing of the Center building with a standard herbal medicine production Unit

To ensure effective and long lasting use of equipment in the Center Building, the Center will install sources of alternative energy such as generator, solar and inverter systems in its new building.

The formal opening ceremony for the Center Building will be held to relaunch the Center and raise funds for its operations and sustenance

The public lecture will be used to raise awareness about fire safety measures and practices among the members of our community, including staff, students, vendors, and individuals associated with the University of Lagos campuses.

At least 50 Signages will be erected in strategic places around the Akoka and Idi-Araba campuses in cautionary places and landmark areas of interest related with safeguard as well as notice of contact information important for safety purposes.

ology (IT)

The Center will be providing annual data subscription for teaching faculty on their individual modems

Record lectures and mount for online delivery. Maintain the Recording Studio

Upgrade of Center website for multimedia content and video streaming of lectures with the development of the Center's own Learning Management Platform for teacher-student interaction

Equipping of all Center facilities for students and faculty.

Complete Gap Analysis and earn

Commence Full Programme accreditation after Gap analysis

Intents

Provide internship allowance to twenty-five (25) Masters students for a one-month internship within Lagos

Provide internship allowance to six (6) Masters students for a one-month internship in Sierra Leone and Liberia.

Provide internship allowance to Faculty for a one-month internship

New laboratory equipments relevant to centre training & research with an ultimate aim of equipping the proposed centre building would be purchased

The Center will send Technologists on re-training to keep them abreast with current techniques and equipment. Trainings will be done in laboratories within and outside the country

A training of all stakeholders involved in the gathering and accessing of information in the Center's pharmacovigilance database will be done to ensure the success of the project.

This is a continued exercise to avail faculty the opportunity to develop skill in grant proposal writing.

Centre to provide accommodation and feeding allowances to sectoral advisory board attendees of meetings and data bundles for online meetings.

An annual symposium (2024) where faculty and Sectoral partners will deliberate with the wider audience of stakeholders in the industry to raise options for continued development of drug/herbal medicine production and regulation in the region. The Center will pay for travel expenses of Sectoral partners.

ents

Staff of Sectoral partners will share their industrial experience with students and faculty through online seminar presentations

To maintain the Center website in the cloud for uninterrupted public access

The Center will collate all activities and achievements for the year and publish has a bulletin to be freely distributed for public awareness

The centre will pay for article processing charge of not more than 2,000 USD, to encourage dissemination of quality research outputs by faculty in reputed journals

Provide stationeries, IT consumables, software and refreshment for administrative activities of the Center

The centre is to pay for the cost of trainings required for its management team to improve their efficiency

This is related DLI 6 and prompt submission and uploads of required documents will earn the center money on DLI 6.1, 6.2 and 6.3. The Center will sponsor the training and retraining of University Bursary staff for effective delivery of tasks. Overhaul of Bursary IT facility to enhance turn-over time of accounting process

This has been pending due to Procurement process. The Center vehicle will be kept operational with fuel and good tyres

The centre would organise quarterly Center-wide meetings to evaluate its progress with students, faculty and patners

The centre will host monthly Center Management meetings, host quarterly Research Group meetings, host Biannual Research Committee meetings and hold Monthly Departmental meetings.

This is budget for ACE Impact National and Regional Workshops as well as related workshops under the projects for

ter

The center welcomes new intakes to familiarize them with activities of the center, their role and their importance.

Center welcomes graduating students into the Center Alumni through a Special get-together physical party

Organise social and educative programme to ensure centredness among Faculty and students.

Product development, packaging, registration and marketing. Center is investing in product packaging equipment to roll out its research products for good health

Provide consumables to run machines for commercial packaging of herbal medicines for herbal medicine producers

Center leadership will visit institutes that are into herbal medicine production for insights into making good

is

The Staff and Student Entrepreneurship training and grant programme of the Center will continue.

UNILAG innovation fair will provide staff, students, innovators, creators, and inventors with a platform to showcase, share and learn from experiences on innovation

The Center will provide stationeries and office consumables for the running of the Consulting Office that is mentoring herbal medicine producers in the development of their products

i) Upgrade of teaching facilities across the University. ii) Upgrade of student social facilities across the University. iii) Upgrade of student hostels. iv) Expansion of alternative power sources in academic areas

The University will be providing fellowship to students and faculty from West African countries as a way to implement part of the Regional Strategy

As part of the implementation of the University Regional Strategy, the University is seeking to upgrade one of its venue with interpretation

The University will participate in the second phase of the PASET benchmarking submission after the operation of the Data Management Office has fully commenced

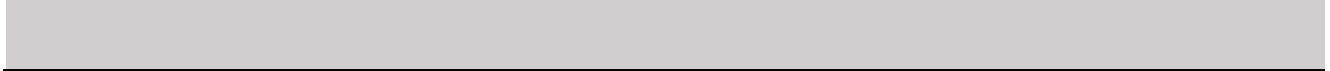
Ensure professional development of the University Data Managers and cloud subscription of the database account of the Unit

Capacity in the University

Purchase of a new electricity transformer to ensure continued electricity supply in the Akoka Campus of the University.

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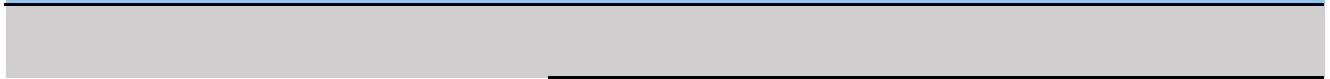
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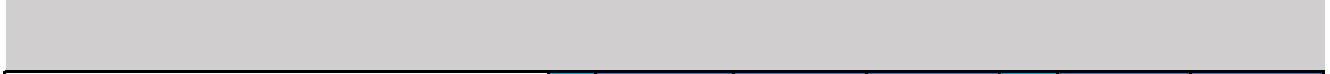




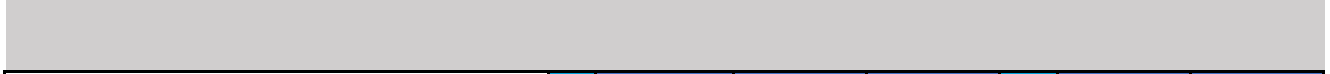
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	2024 Y5Q3			2024 Y5Q4			
Jun	Jul	Aug	Sep	Oct	Nov	Dec	

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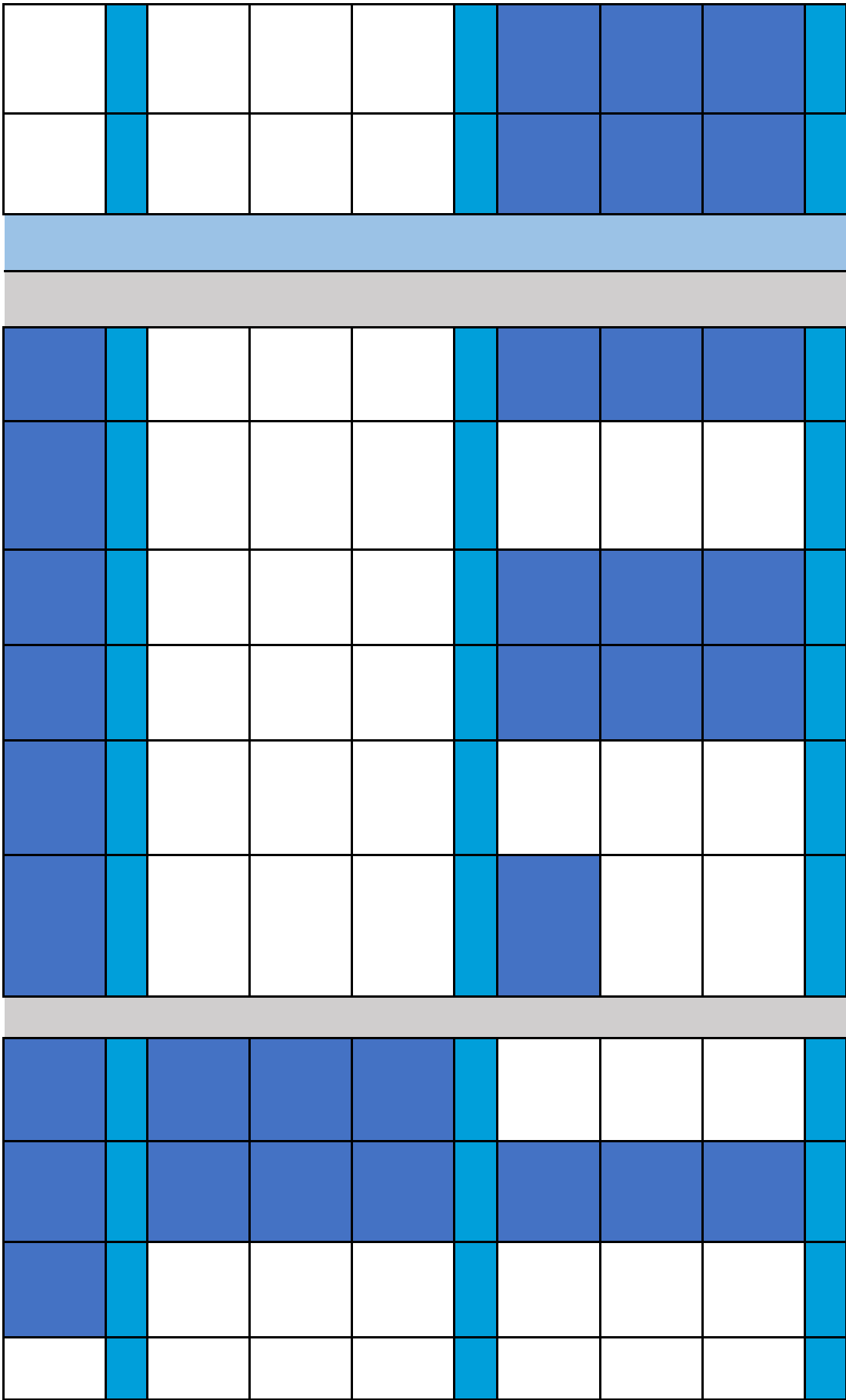
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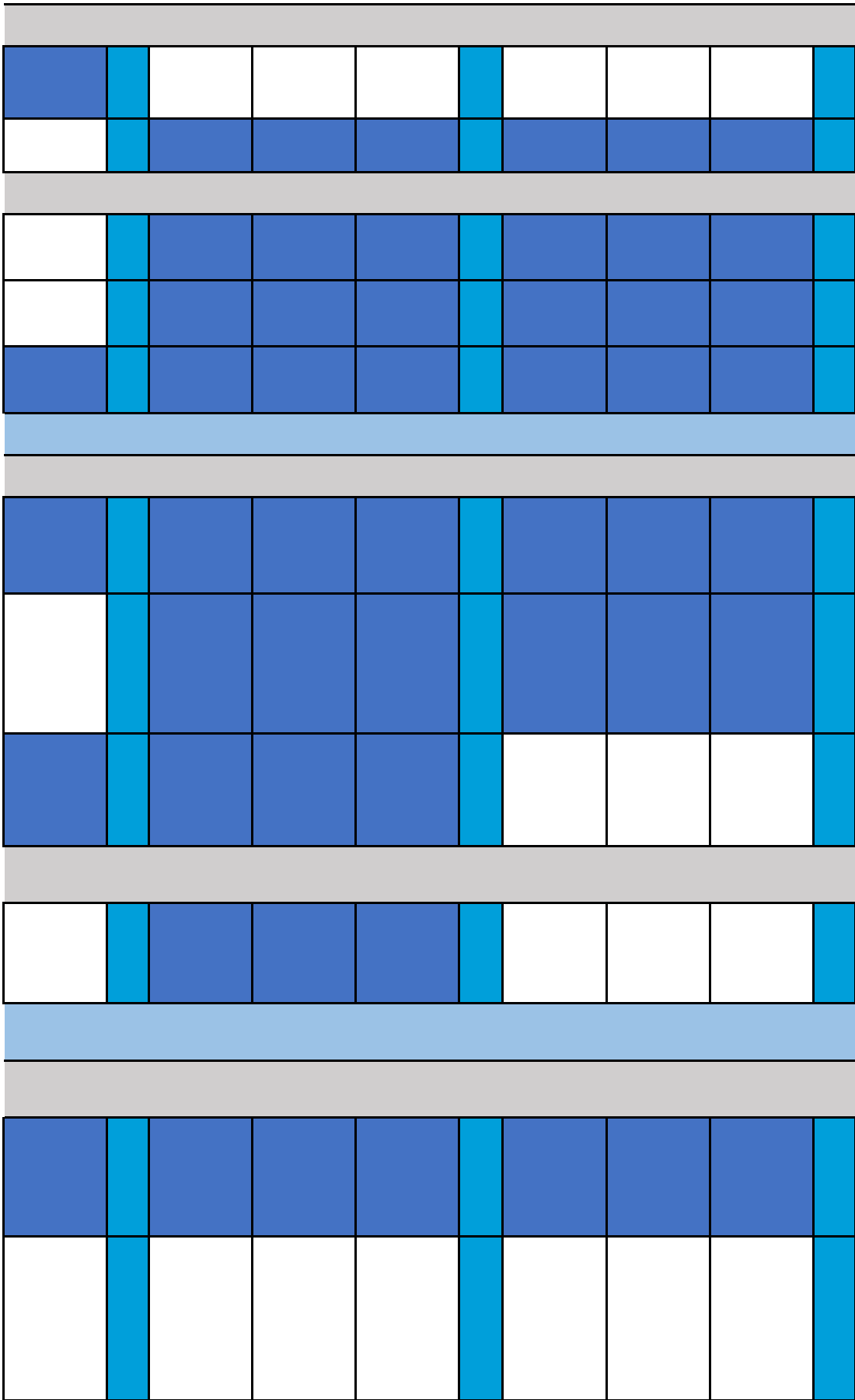
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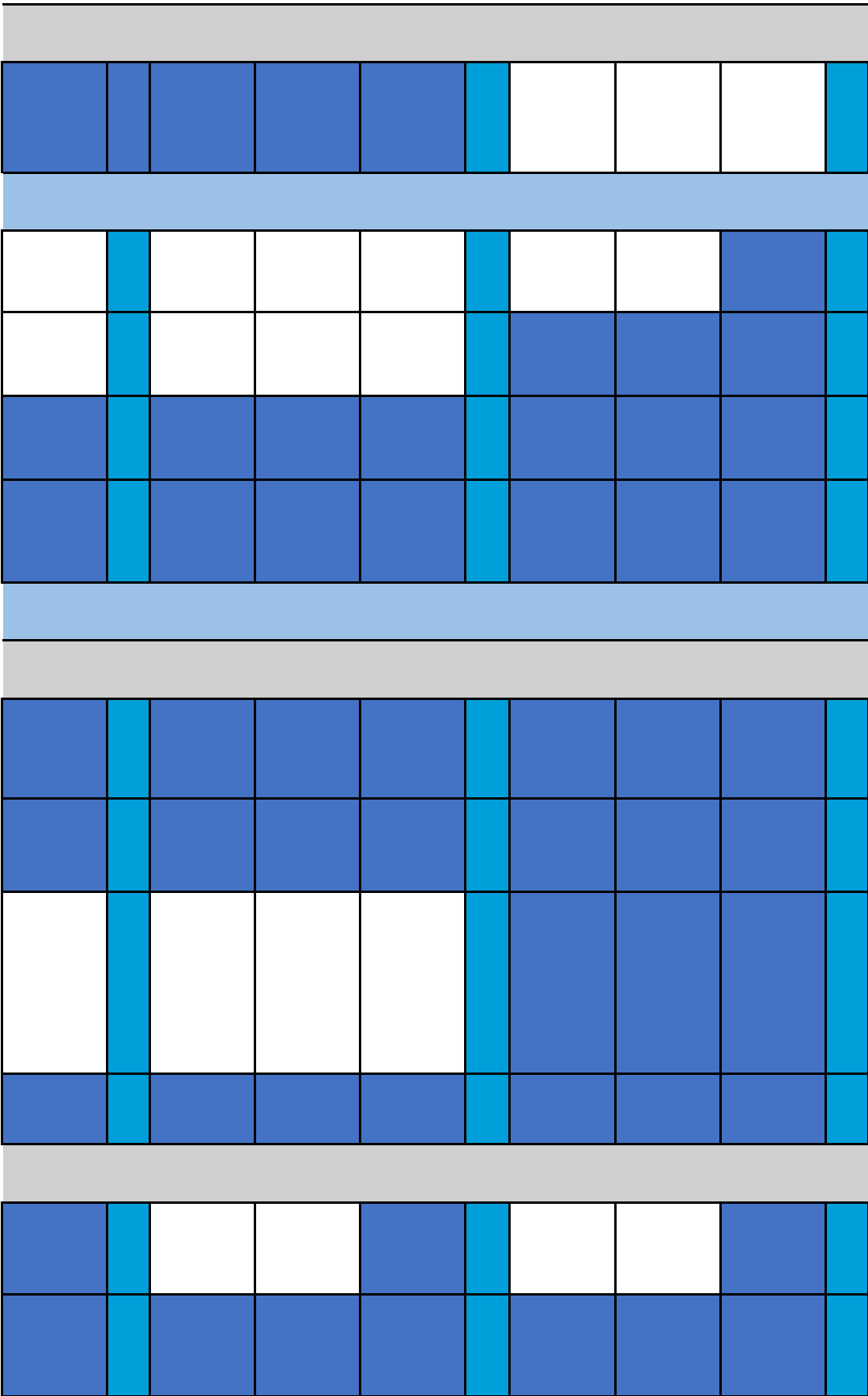
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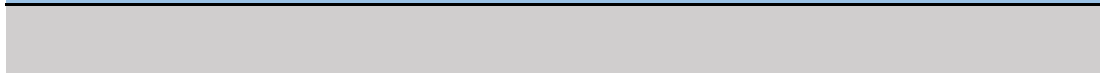
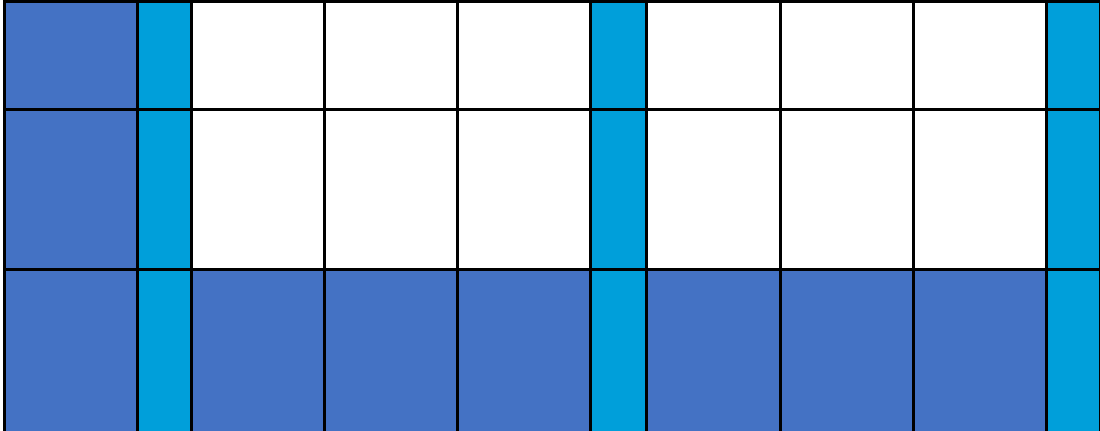
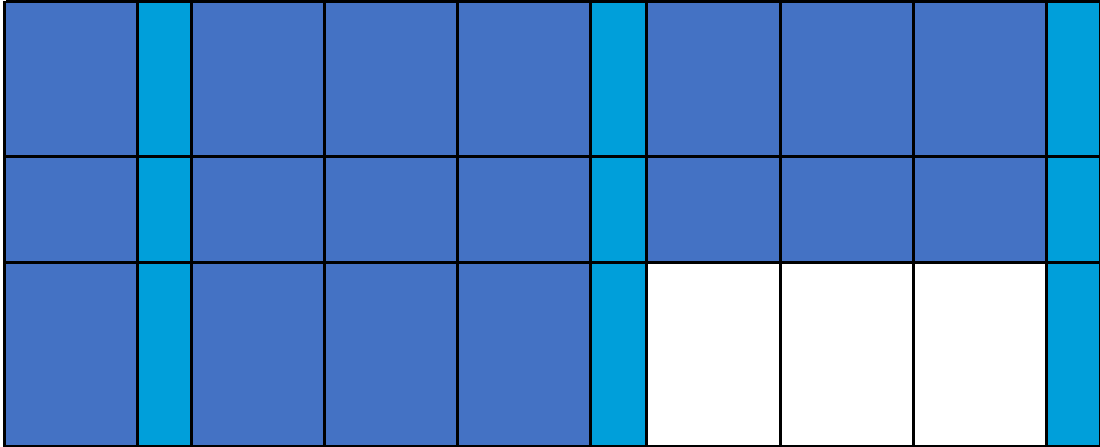
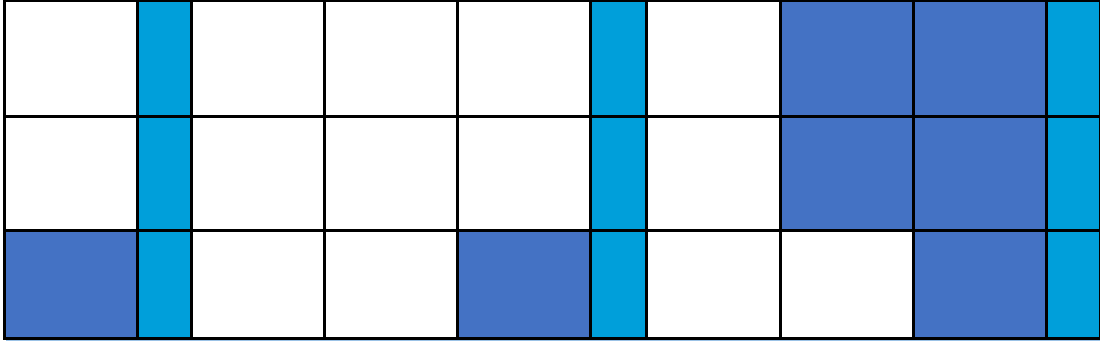
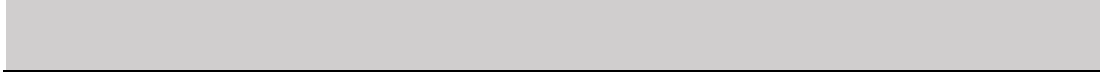
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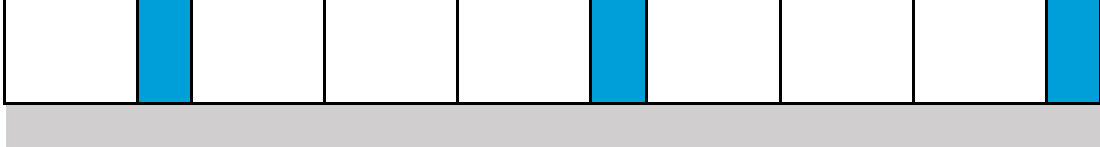
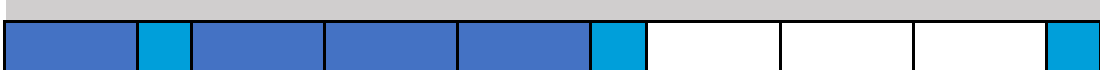
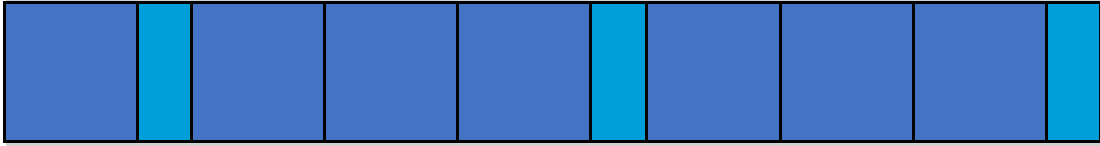
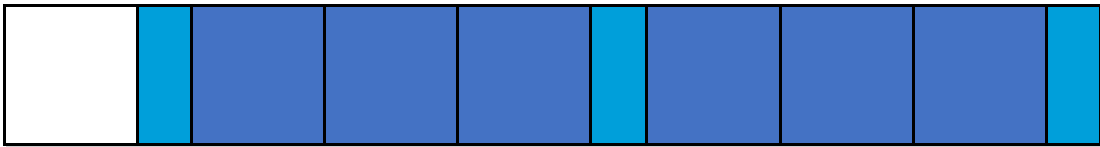
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Milestone/Output	If NEW, Provide Justification	Estimated Budget(\$)
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Enlisting new regional students		235,770.00
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		1,231.53
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New Ph.D. Students		180.00
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		240,000.00
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New Masters Students		180.00
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		100,000.00
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		720.00
		1,500.00
		58,100.00
		650,000.00
		150,000.00
		2,622.15
		7,160.00
		2,500.00
		4,700.00
		12,300.00
		62,857.14
		63,400.00

		156,000.00
		3,694.58
		2,000.00
		6,000.00
		475,230.00
		25,600.00
		3,571.43
		14,114.00
		16,512.29
		7,820.12

		500.00
		2,500.00
		3,098.22
		3,694.58
		4,000.00
		34,529.34
		62,238.00
		20,000.00
		4,520.00
		2,023.00
		3,541.50

		53,305.00
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		9,800.00
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		23,500.00
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		625.00
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		35,000.00
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		25,000.00
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		50,000.00
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		36,000.00
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		12,023.56
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		3,500.00
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		120,000.00
		20,000.00
		12,315.27
		4,926.11
		26,000.00
		100,000.00
		178,571.43

GRANT TOTAL

3,154,974.25

Estimated Revenue (\$)	Contribution from Partner (\$)	Person Responsible
		Project Manager
		Project Manager
477,980.00		Program Coordinators
		Research Coordinators
284,660.00		Program Coordinators
		Research Coordinators

3,500.00		Project Manager
		Project Manager
		Center Leader
300,000.00		Center Leader
		Center Leader
		Center Leader
		Safeguard Officer
		Safeguard Officer
		University CITS
		University Librarian
		Center Communication Officer
		Center Leader

100,000.00		Center Accreditation Officer
200,000.00		Center Accreditation Officer
25,000.00		Deputy Center Leader
9,000.00		Deputy Center Leader
10,000.00		Deputy Center Leader
		Center Leader
		Research Coordinator
		Coordinator Pharmacovigilance
		Center Leader
		Center Leader
		Center Leader

Section Header

		Center Leader
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Section Header

		Communication Officer
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		Communication Officer
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		Communication Officer
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		Center Leader
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Section Header

Section Header

		Project Manager
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		Center Leader
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45,000.00		Center Finance Officer
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		Center Finance Officer
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Section Header

		Project Manager
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		Project Manager
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		Center Leader
		Project Manager
		Deputy Center Leader
		Project Manager
100,000.00		Start-Up Manager
		Start-Up Manager
		Center Leader
100,000.00		Center Lead for DLI 5.3
25,000.00		Deputy Center Leader

		DLI 7 Lead Officer
		DLI 7 Lead Officer
		Institutional Lead Nominee for DLI 7
100,000.00		Institutional Lead Nominee for DLI 7.4:
		Institutional Lead Nominee for DLI 7.4:
100,000.00		NUC/CITS Director
		UNiversity Director Works

1,880,140.00

