

Name of Center
Institution
Country
Center Leader
Annual Workplan (Month XXX-Month XXX, Year)

Work Plan Activities

Action 1: Achieving Quality Education and Training \ DLI Action: 3, 4

Sub-Action 1a: Develop curricula for new Masters and PhD programs

Activity 1: Publication of 100 copies of Program Handbooks

Sub-Action 1b: Recruit regional students

Activity 1: Implement Scholarship(s) for regional Postgraduate students

Sub-Action 1c: Run Masters program

Activity 1: Conduct admission exercise (Written/Oral) for Masters programs

Activity 2: Publication of Student-Supervisor Log book (100)

Activity 3: Implement research grants for Masters students

Activity 4: Run student internship

Sub-Action 1d: Run PhD program

Activity 1: Conduct admission exercise (Written/Oral) for Ph.D. programs

Activity 2: Publication of Student-Supervisor Log book (25)

Activity 3: Implement research grants for Ph.D. students

Sub-Action 1e: Run short courses

Activity 1: Honoraria to External Facilitators involved in Short course training

Activity 2: Zoom Webinar subscription

Activity 3: Internet Subscription

Activity 4: Course fee for participants from the region and Sectoral partners

Sub-Action 1f: Organize Annual Students Orientation Event

Activity 1: Organize Annual Students Orientation Event

Activity 2: Organize Bimonthly Faculty-Student Monitoring Interactions

Action 2: Expanding the quality and reach of education\DLI Action:3,4, 7

Sub-Action 2a: Infrastructural Improvement - Research material

Activity 1: Procure teaching consumables for Masters and Ph.D. courses

Activity 2: Renovate and Upgrade Laboratory facilities in partner institutions

Activity 3: Construction of Center Complex I. Plan Approvals and build Foundation

Sub-Action 2b: Get Accreditation

Activity 1: National accreditation

Activity 2: Self-Study towards International accreditation

Sub-Action 2c: Infrastructural development - Information Technology (IT)

Activity 1: Migration of University website and allied services to the Cloud

Activity 2: Improve IT systems in existing classrooms

Activity 3: Expand the University Internet Bandwidth and access to e-resources

Action 3: Achieving Quality in Applied Research \DLI Action:XXX

Sub-Action 3a: Upgrade laboratories

Activity 1: Purchase New Laboratory equipment

Activity 2: Renovate and upgrade postgraduate research laboratories in participatory departments

Activity 3: Maintain the animal house facility

Activity 4: Operate the ACEDHARS Pharmacovigilance database room

Sub-Action 3b: Improve Research grant environment

Activity 1: Run the Grant Proposal and Manuscript Writing Clinic

Activity 2: Run bimonthly Inter-Research Group Proposal Presentation

Activity 3: Support dissemination of research output through Publication in scientific journals

Action 4: Engaging in the sector\DLI Action:

Sub-Action 4a: Keeping a vibrant Sectoral Advisory Board'

Activity 1: Recruit Sectoral partners

Activity 2: Run the Sectoral Advisory Board

Action 5: Attaining Excellence in Center management \DLI Action:

Sub-Action 5a: Keeping a vibrant Sectoral Advisory Board'

Activity 1: Improve management skills through certifications and workshops

Activity 2: Ensure smooth running of the Center financial affairs

Activity 3: Develop and produce student handbook

Activity 4: Secure an operational vehicle for Center activities

Sub-Action 5a: Maintaining Center Management

Activity 1: Evaluate the Center progress

Activity 2: Ensure regular Center meetings

Activity 3: Participate in ACE IMPACT National and Regional workshops (online)

Activity 4: Procure Accounting software

Action 6: Achieving Center Sustainability\DLI Action:5

Sub-Action 6a: Maintaining the Start-Up Company

Activity 1: Run the Center Start-Up Company

Activity 2: Purchase equipment for the Herbal Processing Facility

Sub-Action 6b: Developing Research Products for commercialisation\DLI Action:5

Activity 1: Develop Center Herbal Products

Activity 2: Protect intellectual properties of the Center

AFRICAN CENTER OF EXCELLENCE FOR DRUG RESEARCH, HERBAL
MEDICINE DEVELOPMENT AND REGULATORY SCIENCE
UNIVERSITY OF LAGOS, AKOKA LAGOS
NIGERIA
DR OMOBOLANLE ADE-ADEMILUA/PROF. OLUKEMI ODUKOYA
2021

Description
The Curricula has been drafted but yet to be approved by Senate. Hard copies of Program handbooks are to be published after obtaining University approval of curricula
Scholarship is for students who would be admitted in 2020/2021 session
Admission process is for 2020/2021
Log Book to monitor student research progress, so as to provide additional intervention where required and ensure on-time graduation of all students
The Center has a policy of providing fund for each students research consumables and this have been tagged 'research grants'. All procurement are carried out by the Center, no financial exchange.
M.Sc Student internships are to take place in the students' 2nd to 3rd semester. Internship will be limited to locations within Lagos State due to government regulations on COVID-19
Admission process is for 2020/2021, hopefully the curricula would be approved on time.
Log Book to monitor student research progress, so as to provide additional intervention where required and ensure on-time graduation of all students

The Center has a policy of providing fund for each student's research consumables and this has been tagged 'research grant'. All procurements are carried out by the Center, no financial exchange.

Consultants from outside the University who facilitate modules on the short course are paid honoraria

Zoom webinar is required to host synchronous delivery of lectures

Internet subscription of a stable network than the University internet, to ensure seamless video delivery over Zoom

Course fee for regional students and Sectoral partners are covered by the ACE funds as these group of students are granted scholarship

The center welcomes new intakes to familiarize them with activities of the Center, their role and their importance.

Organise social and educative programme to ensure Centerdness among Faculty and students.

Laboratory consummables and small equipments for general use of postgraduate students in laboratories attached to the Center.

Center provides intervention in laboratories of partners where it would upgrade the facility to enhance the quality of education to be delivered to the Center students

Construction of a Building for Center specific laboratories and offices

After Senate approval of curricula, the NUC will commence accreditation process with resource verification before evaluation by accreditation team.

Commence International accreditation with self study evaluation using package from Royal Society of Biologists

The Center will support the University in the migration of University website to the cloud to enhance visibility.

The Center will provide Interactive boards and projectors to improve Course delivery in classrooms.

Deployment of NgRen facility to the University through NUC

New laboratory equipment relevant to Center research, with an ultimate aim of equipping the proposed Center building, will be procured.

Center provides intervention in laboratories of participatory departments where it would upgrade the facility to enhance the quality of education to be delivered to the Center students.

The Center is to partition current rooms to accommodate more animal strains, procure more cages and racks for different research animals and procure Incinerator for animal carcass and beddings.

The Center will furnish the Pharmacovigilance database room for use of Center students.

The Center would organise Grant-Proposal-Writing clinics to avail faculty the opportunity to develop skill in grant proposal writing.

An event to encourage grant proposal writing and submission

The Center pays open access publication fee of not more than 2,000 USD

Extend recruitments to other West African countries and some Central African Countries

Center to provide allowances to Sectoral Advisory Board attendees of meetings and data bundles for online meetings.

The Center is to pay for the cost of training required for its Administrative Officers to improve their efficiency

The Center is to procure stationeries required for financial documentation

The Center uploads Student Handbook on the Center's website for visibility and also bear the cost of printing hard copies for students.

The Center is to procure a Utility Vehicle with the Center's name inscribed on it.

The Center will organize retreats quarterly to evaluate its progress with students, faculty and partners

The Center will host monthly Center Management meetings, host quarterly Research Group meetings, host Biannual Research Committee meetings and hold Monthly Departmental meetings.

The Center will support its Management team with data bundles to cover the Virtual Regional Workshops

The NUC recommended accounting software for all ACEs in Nigeria to ensure uniform processing of accounting matters for easy reporting

The Center is about to register a Start-Up company, the 'ACEDHARS-UNILAG', a precursor to a future Pharmaceutical company where products of research in the Center would be commercially developed and marketed.

The Center is to procure Product processing equipment.

The Center will support the development of herbal formulations for the treatment of non-communicable diseases. The formulations will be packaged into novel products.

The Center will support the development of trademark signatures and commence the listing of Center Herbal products with NAFDAC.

 On Schedule

 Behind Schedule

Partner Contribution (if relevant)	2021 Y2Q1			2021 Y2Q	
	Jan	Feb	Mar	Apr	
	On Schedule		Behind Schedule	On Schedule	
	On Schedule			On Schedule	
	On Schedule		Behind Schedule	On Schedule	
	On Schedule		Behind Schedule	On Schedule	
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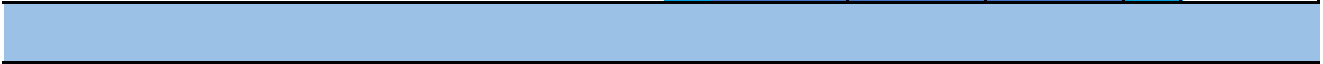


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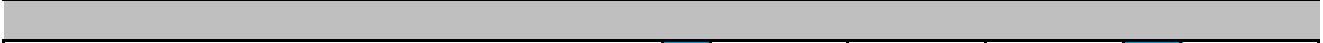


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2		2021 Y2Q3			2021 Y2Q4		
May	Jun	Jul	Aug	Sep	Oct	Nov	Dec

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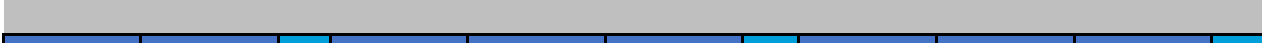
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Milestone/Output	If NEW, Provide Justification
Curricula for 5 Masters and 5 PhD programs have been developed and sent to the PG School for University approval	
Admission of second batch of M.Sc. Students and first set of Regional students for M.Sc programme	
First set of students commence Internship program	
Admission of second batch of Ph.D. Students and first set of Regional students for Ph.D. program	

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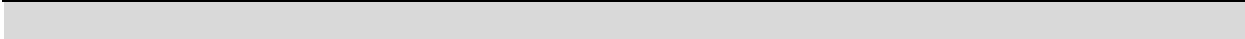


Developing more human capacity through Short courses	
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Investing in Sectoral partnership	
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Improving quality of education through facility development	
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National accreditation	
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Attaining institutional impact

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Improved quality of education through facility development	







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Sustainability of the Center	
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Estimated Budget(\$)	Estimated Revenue (\$)	Contribution from Partner (\$)	Person Responsible
354.16			Co-Center Leader
159,931.07			Co-Center Leader
69.40	31,000.00		Program Coordinators
180.55			Project Manager
13,000.00			Research Coordinators
1,527.78	11,000.00		Project manager
69.40	22,500.00		Center Leader, Deputy Leader; HODs; Program Coordinators and SPGS
55.55			

8,000.00			
1,250.00	53,500.00		Project Manager
1,320.00			Project Manager
3,000.00			Project Manager
7,347.22			Project Manager
165.00			Project Manager
430.00			Deputy Center Leader
67,793.90			Center Leader
10,997.00			Center Leader
345,891.13	300,000.00		Center Leader
39,029.20	100,000.00		Center Leader
19,125.00	100,000.00		Center Leader
27,979.60			Center Leader

16,794.00			Center Leader
87,671.24	100,000.00		Center Leader
303,408.97	300,000.00		Center Leader
3,426.68			Center Leader
7,874.00			Research Coordinator
2,483.56			Research Coordinator
215.00			Deputy Center Leader
500.00			Deputy Center Leader
4,000.00	150,000.00		Deputy Center Leader
20,228.34			Center Leader
411.66			Center Leader
21,720.12			Center Leader
6,659.72	60,000.00		Center Accountant
277.77			Project manager

75,559.19			Procurement Officer
1,407.00			M&E Officer
3,031.00			Center Leader
3,953.70			Center Leader
679.98			Start-Up Manager
6,782.28			Start-Up Manager
2,241.65			Start-Up Manager
836.10			Center Leader

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