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NUC

**THE 17 SECOND AFRICA HIGHER EDUCATION CENTRES
OF EXCELLENCE FOR DEVELOPMENT IMPACT
(ACE-IMPACT) PROJECTS**

**FINAL PROCUREMENT
AUDIT REPORT**



**AFRICA CENTRE OF EXCELLENCE FOR DRUG
RESEARCH, HERBAL MEDICINE DEVELOPMENT
AND REGULATORY SCIENCE
(ACE-DHARS)**

**UNIVERSITY OF LAGOS
LAGOS STATE**

SUBMITTED BY

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**ABBREVIATIONS AND ACRONYMS**

| | |
|--------------|--|
| ACE | Africa Centre of Excellence. |
| ACEDHARS | Africa Centre of Excellence for Drug Research, Herbal Medicine Development and Regulatory Science. |
| ACE - IMPACT | Africa Centre of Excellence for Development Impact. |
| CL | Centre Leader. |
| CQS | Consultant Qualification Selection. |
| DC | Direct contract. |
| FGN | Federal Government of Nigeria. |
| FME | Federal Ministry of Education. |
| GPN | General Procurement Notice. |
| IC | Individual Consultant. |
| ICB | International Competitive Bidding. |
| IDA | International Development Association. |
| IS | International Shopping. |
| LCS | Least Cost Selection. |
| LIB | Limited International Bidding. |
| M&E | Monitoring and Evaluation. |
| NAPCU | National ACE Project Coordination Unit. |
| NCB | National Competitive Bidding. |
| NGN | Nigerian Naira. |
| NPM | National Procurement Manual. |
| NS | National Shopping. |
| NUC | National Universities Commission. |
| NUS | National University System. |
| PAD | Project Appraisal Document. |
| PIU | Project Implementation Unit. |
| PM | Procurement Manual |
| PPA | Public Procurement Act |
| QCBS | Quality and Cost Based Selection |
| RFP | Request for Proposal |
| SBD | Standard Bidding Document |
| SPN | Specific Procurement Notice |
| SSS | Single Source Selection |
| STEM | Science, Technology, Engineering and Mathematics. |
| TA | Technical Assistance |
| TOR | Terms of Reference |
| UNILAG | University of Lagos |
| USD | United States Dollar |
| VFM | Value for Money |
| WB | World Bank |



SECTION 1 - EXECUTIVE SUMMARY

1.1 General

Cosset Consultants was appointed by the National Universities Commission as Procurement auditors to review the procurement activities of the Africa Centre of Excellence for Drug Research, Herbal Medicine development and Regulatory Science (ACE-DHARS), University of Lagos. It is one of the 17 Second Africa Higher Education Centres of Excellence for Development Impact (Ace-Impact) Projects.

1.2 Aim

The primary aim and objective of this Procurement Process Audit is to review the procurement, contracting and implementation processes and determine the extent to which laws guiding the procurement activities are complied with; and confirm their consistency with the ACE-Impact institutional guidelines and the World Bank general procurement principles. This audit also helps to identify non-compliances and deficiencies in the procurement activities and proffer appropriate corrective measures

1.3 Methodology and Review Procedure

1.3.1 Methodology

The methodology and approach adopted for this post review are in three phases:

- i. Inception activities.
- ii. Field works/activities.
- iii. Preparation and presentation of audit reports.

Generally, these phases included the determination of scope of assignment and selection of contracts to review. The study and evaluation of the Project/Contract files and other documents. Interactive meetings with the procurement staff. Data collection and analysis; physical site inspections; and the preparation of inception, draft and final procurement audit reports.

1.3.2 Review Procedure

The Terms of reference noted that the Borrower and Bank agreed that the ACE-Impact Centres should use the Institutional guidelines in the



implementation of the project'. That notwithstanding, the report considered the level of compliances to the Bank's procurement principles.

1.4 Contract Packages and General Procured items

1. ACE-DHARS has a total contract size of 22 items procured. This is made up of fifteen (15) items of goods, three (3) works and four (4) services as shown in figure 2. The appropriate methods to use based on the value and nature of the procurements are shown on the appropriate method column on appendix 1 - Inventory of sampled and reviewed contracts.
2. However, this report has been prepared based on the methods that the Centre used as shown on the "method used" column on appendix 1 - Inventory of sampled and reviewed contracts

1.4.1 Procurement Methods for "Packaged" Procurements

The dominant method of shopping used was the Request for Quotation (RFQ) with 18 items. Others were the Request for Tender (RFT) with one (1), the Request for Proposal (RFP) with two (2) and Direct Contract (DC) with one (1) as figure 1 shows.

1.4.2 Procurement Types for Packaged Procurement

The procurement types were, goods with fifteen (15) items at 68.18%, works has three (3) items at 13.63%, and services with four (4) items at 18.18% as illustrated in figure 2.

Figure 1

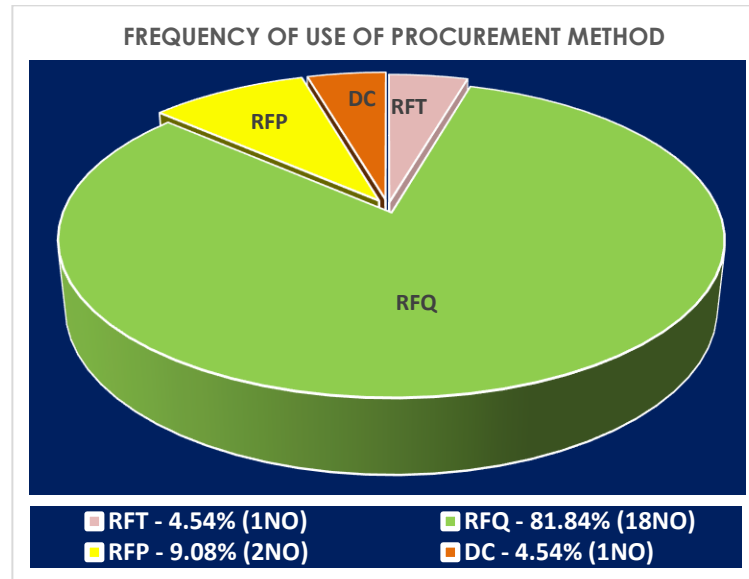
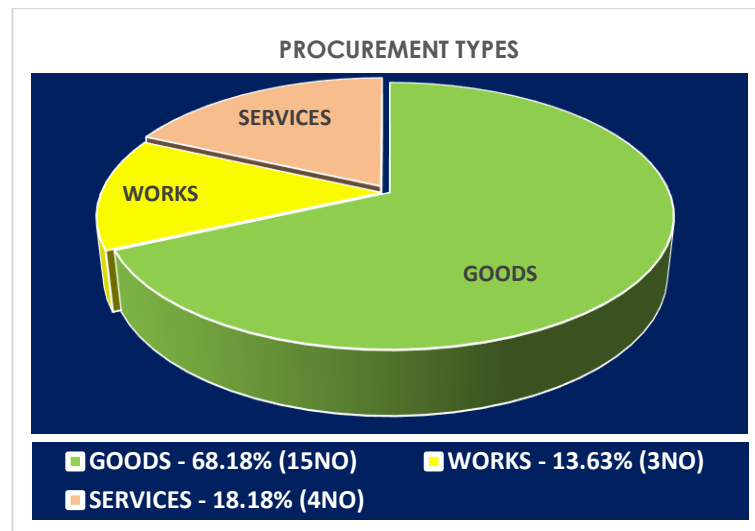


Figure 2



1.4.3 Sample Size

The sample size selection considered the various procurement methods used as well as the procurement types. The sample size of 31.81% is made up of seven (7) items. Five (5) items were procured through RFQ and they make up 71.40% of the sample size. Two (2) items of RFT was 14.30% of sample size while two (2) item of RFP are at 14.30% of the sample size.



TABLE 1 – FORM 3 - SELECTION OF REVIEW SAMPLES

| | CONTRACTS | Goods | Works | Services | Total |
|--|-------------------|-------------|-------------|-------------|-------------|
| | | Post Review | Post Review | Post Review | Post Review |
| | Reviewed | 5 | 1 | 1 | 7 |
| | | out of | out of | out of | out of |
| | Population | 15 | 3 | 4 | 21 |

The total value of awarded contracts was N665,699,507.18. The sample value was N575,764,589.84 being 86.50% of the total contract as illustrated with figures 3 and 4 below.

Figure 3

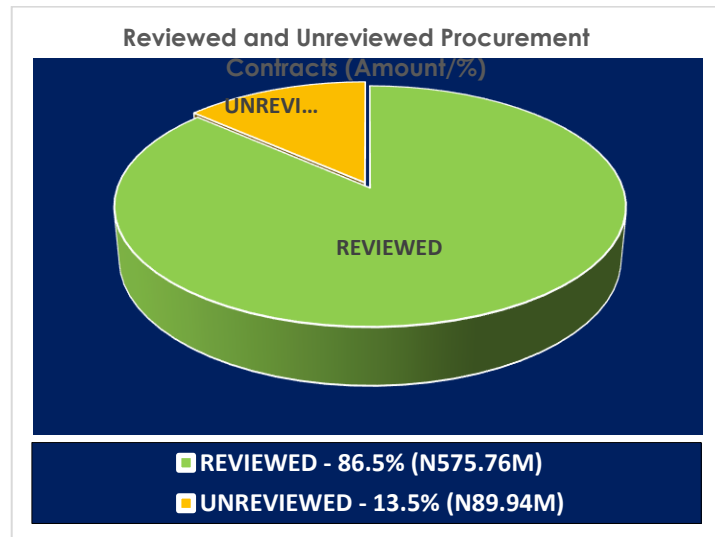
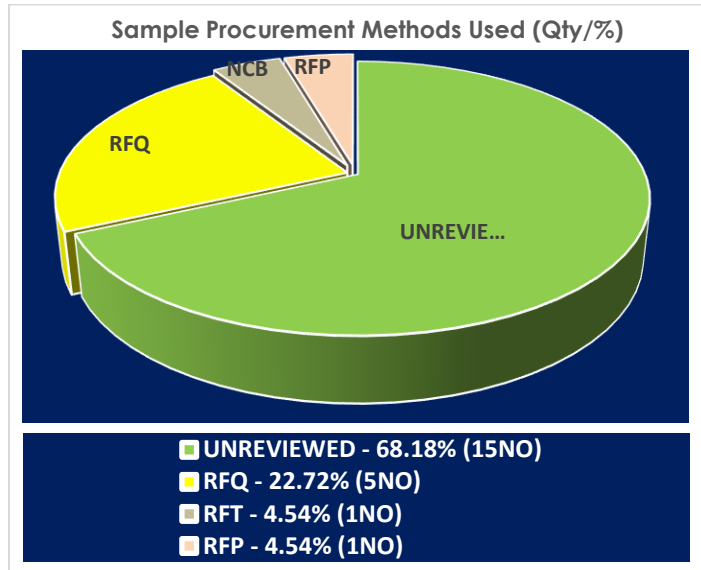




Figure 4



1.5 Findings

1. The Centre used the University's procurement guideline and the Public Procurement Act (2007) as amended in the procurement activities.
2. BPP granted the Centre 'No Objection' approval to use selective tendering for most of the procurements.
3. Amount earned by the Centre as of April 30, 2023 was not disclosed to the consultant.
4. The procurements were in the procurement plan.
5. Some contract agreements were sighted but without signature.
6. About 22 procurement activities were carried out by the Centre from inception of the ACE-Impact project up to April 30, 2023. This excludes items in the general expenditure files (that may contain other expenses classified as general recurrent, other capitals, and expenses on workshops, conferences, seminars, and trainings).
7. The data collected from the Centre, shows that the awards for the twenty-two (22) contracts amount to a gross value of about N665,699,507.18 as at April 30, 2023. Seven (7) were sampled and reviewed (Appendix 1). The seven (7) reviewed contracts have a



gross contract amount of N575,764,589.84, consisting of five (5) Goods, one (1) Work and one (1) Service.

8. The average number of bids received or invited for the bids was three (3), except the DC that was 0n individual engagement.
9. AS at the period of the audit, no payment has been made to the contractor on the ACE-DHARS office building.
10. The predominantly used procurement method was the RFQ. There were also RFT, RFP; all implemented through selection. The DC was also used. There was no National Competitive Bidding (NCB) process because of the approval from the BPP.

Standard Bidding Documents (SBD) were used for some of the procurements. Where Standard Bidding Documents (SBD) were not used, there were specifications and schedules issued to the bidders that have the same contents for the respective lots.

11. Solicitation for consultancy services was not based on the Standard Request for Proposal (SRP), and the remunerations and reimbursable expenses were based on Consultant Qualification Selection (CQS) using the Federal Ministry of Works and Housing (FMW&H) 1996 scale of fees for engagement of consultants in the construction industry in Nigeria.
12. Thresholds and approvals limits were complied with.
13. The Centre has qualified procurement staff, some of whose primary assignment are at the University's central procurement department but coordinate the procurement processes of major contracts awards.
14. There are delays in the completion of the procurement processes and the execution of the activities. The Centre attributed this to paucity of funds.
15. Some awards were made, and funds released but the items were yet to be supplied because the structure to house them were not ready.



The Centre took this approach to avoid any incidence of fluctuation; stating that agreement was extracted from the vendors that fluctuation in prices would not be entertained. Other reason for this is that some of the items are not off- the- shelf goods and orders must be placed for their production.

16. Procurements Document storage and retrieval process should be improved upon to reduce the time wasted while waiting for them to be produced from where they were kept.
17. Withholding Taxes (WHT) and Value Added Taxes (VAT) were deducted and evidently remitted to the relevant tax authorities.
18. Contracts were presented and approved by the appropriate approval authority. The analysis and evaluation of tenders was moderate.
19. Work was in progress at the construction site of the ACE-DHARS office building.

1.6. Rating and Classification

The audit review opinion is classified and rated as shown on table 3 below

Table 3:

| S/NO | GRADING (%) | CLASS | OPINION |
|------|-------------|--------------|------------------|
| 1 | 75 - 100 | Satisfactory | Satisfactory |
| 2 | 50 – 74.99 | Moderate | Need Improvement |
| 3 | 0 – 49.99 | Low | Unsatisfactory |

1.7 Audit Opinion

Based on the compliant ratings as shown in table 4; which basically was interplay of the institutional guidelines, the Public Procurement Act 2007 and the WB general procurement principles, the ACE-Impact project of ACE-DHARS, University of Lagos **NEEDS IMPROVEMENT** at Sixty-eight (68%) mark.



Table 4

| S/NO | ACTIVITY | BASIS | COMPLIANT RATE |
|------|--|--|----------------|
| 1 | Preparation of Procurement Plan | Based on WB Guideline | Moderate |
| 2 | Advertisements | Based on Institutional guideline and the PPA requirements | Moderate |
| 3 | Procurement Method | Based on Institutional guideline and the PPA requirements. | Moderate |
| 4 | Bidding Processes | Based on Institutional guideline and the PPA requirements. | Moderate |
| 5 | Bid Evaluation & Reporting | Adherence to criteria | Moderate |
| 6 | Contract Award | Meeting awards requirements | Good |
| 7 | Documentations | Quality, filing, ease of retrieval and assessment | Good |
| 8 | Competition and Equal opportunity | Based on WB Guideline | Moderate |
| 9 | Value for money (VFM) | Based on the PPA 2007 and WB requirements | Moderate |
| 10 | Transparency | Based on WB Guideline | Moderate |
| 11 | Economy | Based on Institutional guideline and the PPA 2007 and WB requirements. | Good |
| 12 | Efficiency | Based on the PPA 2007 and WB requirements. | Moderate |
| 13 | Contract Implementation, Monitoring and Evaluation | Based on Institutional guideline and the PPA requirements | Good |

1.8 Recommendations

1. It is important that the use of institution's procurement guideline be reconsidered if certain processes with weaknesses and limited compliances are to be improved.
2. No Objection approval from the BPP comes with advice and conditions. Next time, the Centre should follow that to the latter. For instance, directive to solicit quotations from at least five (5) vendors for some of the procurement activities was not fully complied with.



3. Agreement is a very essential contract document and the Centre should always endeavor to execute them for every contract awarded.
4. The Centre should ensure that vendors are engaged based on current and approved procurement methods, with SBD. Thresholds and nature of contracts of goods, works and services should be taken into consideration in choosing appropriate methods.
5. The use of the FMW&H 1996 scale of fees to engage consultants should be not continued. The process is based on the qualification of consultants only, without considering the cost of the service which could be higher than the budget. It does not assure value for money.
6. The Centre should adopt the engagement of individual firms with distinct areas of specialization rather than on consortium basis for future projects.
7. It is advised that copies of all documents relating to the centre's procurement activities be domiciled with the Centre. This would ensure seamless retrieval and provision of documents and information when required for other activities.
8. Continuous procurement training for staff of the Centre will improve the qualities of deliveries at every stage of the programme. This will enhance their understanding of general procurement guidelines and principles.



SECTION 2 – INTRODUCTION

2.1 BACKGROUND

Due to the need to promote regional specialization amongst Universities in the West and Central Africa sub-region within disciplines that address particular common regional challenges, the Africa Center of Excellence (ACE) Project aims at strengthening the capacities of these Universities to enable them deliver high quality training and applied research.

1. Africa Centre of Excellence (ACE 1) Project

The Africa Centre of Excellence (ACE 1) project was instituted in 2013 by the Government of Nigerian, Ghana, Benin Republic, Togo, Burkina Faso, Cameroun and Senegal with support from the World Bank.

The Federal Government of Nigeria (FGN) entered into a credit agreement (Credit Number 5415-NG) after securing US\$70.0 million with the International Development Agency (IDA) of the World Bank (WB) to finance the ACEs project in 10 Nigerian Universities.

2. The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Project

The Second Africa Higher Education Centres of Excellence for Development Impact (ACE- Impact) Projects resulted from the successes achieved with the ACE 1. ACE-Impact project has 43 Centres in the Africa sub-region, with 17 of them being run by Nigeria Universities.

ACE-Impact project (Credit Number 6510-NG) was designed to inject \$115 million into the Nigeria University System (NUS).

2.2 THE AFRICA CENTRE OF EXCELLENCE FOR GRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACE-DHARS), UNILAG

ACE-DHARS stated its vision as “to build up manpower on quality assurance, standardization of dosages, reproducibility of herbal preparations, drug development, drug repurposing and safety



monitoring of drugs in West and Central African region". Its objective being "to provide intervention through training and research in the production of standard herbal products for the treatment of some prevalent NCDs in the region as well as enhancing information database for quality control and post-marketing surveillance"

2.3 NATIONAL UNIVERSITIES COMMISSION (NUC)

The **National Universities Commission (NUC)** of Nigeria is a parastatal under the Federal Ministry of Education (FME). It was established in 1962 as an advisory agency in the Cabinet Office and became a statutory body in 1974. NUC is a regulatory agency acting as a catalyst for positive change and innovation for the delivery of quality University education in Nigeria.

The **NUC** aims to: achieve a stable and crisis-free University System; upgrade and maintain physical facilities in the Nigerian University System for delivery of quality university education and match university graduate output with national manpower needs; work with Nigerian Universities to achieve full accreditation status for at least 80% of the academic programmes; foster partnership between the Nigerian University System and the private sector.

The National Coordination of the ACE projects is domiciled at the National Universities Commission (NUC). It is responsible for the National Project facilitation, training, and supervision in fiduciary aspects as well as national Monitoring and Evaluation (M&E) and minor Technical Assistance (TA) in Nigeria.

2.4 WORLD BANK PROCUREMENT GUIDELINE

The WB guideline has set rules guiding the procurement processes to be followed for procurement of good, works, consulting and non-consulting services being financed with loans from the WB. It covers the consideration of the WB core procurement principles in every contract.



Notwithstanding the established procurement guidelines, the FG/NUC and the WB have agreed to allow the ACEs Centres to use the various institutions guidelines for the implementation of the projects.

2.5 PUBLIC PROCUREMENT ACT (PPA) 2007

The Public Procurement Act 2007 as amended guides all procurement activities of the Ministries Departments and Agencies (MDAs) in Nigeria. The PPA is regulated by the Bureau of Public Procurement (BPP). One of BPP's functions is to regulate and ensure the reduction of infractions, weaknesses and non-compliances aimed at reducing corruption in public procurement. It also aims to ensure value for money, economy, transparency, competition, fairness, integrity and accountability in public procurement activities; improved professionalism and enhanced service delivery.

The PPA Act 2007 as amended provides the basic framework for the award and execution of contracts in Nigeria and promotes freedom of information that mandates all unclassified procurement records to be made available to appropriate public for inspection.

2.6 PROCUREMENT PROCESS AUDIT OF ACES

The purpose of the Procurement Audit of ACEs is to study, verify, interpret, and critically analyze all data, documents and Procurement statement collected/received and form true, fair and independent opinion on the Procurement Statements of the Procurement operation of ACE (Nigeria) for the period under review and to report findings to the National Universities Commission (NUC).

2.7 OBJECTIVES OF THE ACE-IMPACT PROJECT PROCUREMENT PROCESS AUDIT

This Procurement Audit is to identify and report on negligence in procurement management operations and decisions. It is also structured to bring to light all fraudulent acts, weaknesses, deficiencies and non-compliances that negatively affect procurement activities and recommend deterrents and corrective actions to ensure improved processes.



The Procurement audit gave objective assessments of the procedures specified in the Credit Agreement and determine the levels of compliances with institutional guidelines with respect to the considerations of the World Bank guiding principles.

2.8 ENGAGEMENT OF COSSET CONSULTANTS

The NUC engaged Cosset Consultants to carry out post review of procurement activities of the 17 ACE-Impact Centres in fourteen (14) Nigeria Universities, including the ACE-DHARS, University of Lagos, Lagos State, Nigeria.

2.9 METHODOLOGY

1. The methodology adopted for this assignment is generally concerned with investigations, inquiry, assertions, reasoning and research. The approach is objective, verifiable, and quantifiable. Interactions and interviews were held with officers of ACE-DHARS that were involved in the various stages of the procurement process/activities. The opinions and clarifications from the ACE-DHARS staff are considered and addressed in the report.

2. Contract data forms are used to collect the information that were analyzed. The contents of the form include information on general contracts, procurement and contracting, costs, time, contract administration, disbursement and deliverables. The documents made available to the consultant from which the data were collected include:

1. Procurement Plan.
2. Institution guideline.
3. Solicitation documents used before award.
4. Contract files.
5. Payment Vouchers.
6. Finance Agreement.

3. Visits to selected project site was undertaken to determine the quality of materials and labour deployed to the work by the contractor. It also



helps to determine the level of supervision from the ACE-DHARS procurement staff.

4. This data analyzed enabled the determination of the following critical success factors;

1. Compliance with the provisions of the World Bank Procurement Guideline.
2. Compliance with the provisions of the Public Procurement Act 2007 (examine the Management Control Framework in place to monitor procurement and contracting activities within ACE-DHARS PIU).
3. Compliance with the use of standard bidding documents (examine procurement documents and contracts files issued between the stipulated periods).
4. Compliance with the Code of Conduct for Public Officers involved in Procurement (review the processes undertaken by personnel of the ACE-DHARS Project who are directly involved in procurement and contracting activities).
5. Optimized commercial performance and value for money (review related procurement procedures, guidelines and processes and determine the level to which value for money was achieved).

5. Exit meeting was held with the procurement staff of the Centre. The observed key weaknesses and non-compliances were brought to their notice. The explanation given by the Centre staff are considered in the report.

6. The personnel interacted with at ACE-DHARS, UNILAG during the field works were

1. Accountant
2. Procurement Officer.
3. ESMP Consultant.



SECTION 3 – SCOPE AND REVIEW SAMPLES

3.1 AUDIT SCOPE

The procurement audit covers the review of all the procurement transactions, limited to the samples selected for audit, including prices reviews and compares of similar rates as at the time of award. Selected project site and inspection of procured goods, works and services are expected to be taken into consideration. The scope includes determining the following:

1. Whether the procurement statements from the ACE-DHARS procurement unit conform to accepted procurement principles in accordance with the NUC/WB guidelines.
2. Whether they fairly represent the financial position of the procurement activities of ACE-DHARS
3. Whether the result of operations for a given period are accurately represented.
4. Whether the procurement statements have been altered.

3.2 REVIEW SAMPLE

During the field work, ACE-DHARS presented their procurement plan with a list of twenty-two (22) procured items. Twenty (20) were completed while two (2) were on-going.

Seven (7) procurements were selected for review. The selection was 31.81% of the contracts procured. It amounts to about 86.49% of the value of procured contracts.

The field work at the ACE-DHARS, was based on data sourced from available documents and information received from the Center procurement unit.



Table 6– ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

| S/NO | DESCRIPTION | NO OF PROJECTS COMPLETED | NO OF PROJECTS ON-GOING | TOTAL |
|------|-----------------------------|--------------------------|-------------------------|-------|
| 1 | October 2021 to April. 2023 | 20 | 2 | 22 |
| | TOTAL | 20 | 2 | 22 |

Table 7 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

| S/NO | DESCRIPTION | PERCENTAGE |
|------|-------------------|------------|
| 1 | Completed (20No) | 90.90% |
| 2 | Uncompleted (2No) | 9.10% |
| | TOTAL | 100% |

Table 8 – ANALYSIS OF COMPLETED/UNCOMPLETED CONTRACTS

| S/NO | DESCRIPTION | VALUE (N) | TOTAL (N) |
|------|-------------------|-----------------------|-----------------------|
| 1 | Completed (20No) | 256,342,296.21 | 256,342,296.21 |
| 2 | Uncompleted (2No) | 409,357,210.97 | 409,357,210.97 |
| | TOTAL | 665,699,507.18 | 665,699,507.18 |

This audit review was based on information extracted from the Center's Procurement Plan, as well as other documents made available to the Consultant by the ACE-DHARS staff. There was also interviews and interactions with key personnel. The value of the twenty-two (22) contracts was 665,699,507.18



SECTION 4 - SPECIFIC CONTRACTS/PROJECTS DETAILS

4.1 CONSTRUCTION OF ACEDHARS CENTRE BUILDING

4.1.1 Introduction

The contract was procured through Selection using Request for Tender (RFT) because the Centre obtained a “No Objection” approval from the Bureau of Public Procurement (BPP). An award was made to MESSRS INTEGRATED ENGINEERING PROJECTS LIMITED for the sum of N355,365,335.97 with an award letter dated February 14, 2023. The contractor's offer was the lowest responsive bid.

The project is located at the University of Lagos. It is a one-story to house the ACEDHARS. The activities for the realization of the project include site clearance, excavations, concrete work, blockwork steel work, stone coated aluminum roof covering, fittings, finishes, electrical and mechanical installation works and general external works.

4.1.2 Observations/ Findings

The RFT method was used and the following are the major observations in the procurement process.

4.1.2.1 Procurement Planning

This contract is in the procurement plan.

4.1.2.2 Advertisement

It was not advertised because “No Objection” approval grant was obtained from the BPP to use selection for the procurement.

4.1.2.3 Pre/Post Qualification

There was no separate pre-qualification. Bidders were invited to bid based on the basis of their credibility and past performances.

4.1.2.4 Competition

There was appreciable competition. The prices are within market average.



4.1.2.5 Bid Opening

The bids were submitted and opened in the presence of bidders and independent observers.

4.1.2.6 Bidding Documents

Standard bidding documents were not used for the procurement, but standard schedules and specifications were issued to the bidders.

4.1.2.7 Evaluation of Bids/ Proposals

The bids were evaluated, and approvals were made by the appropriate bodies before award letter was issued.

4.1.2.8 Award of Contract

The award was made to the lowest bidder. Notification of award letter was dated February 14, 2023.

4.1.2.9 Contract Documents

The only Contract documents that was sighted was the award letter. The contract agreement was not signed.

4.1.2.10 Procurement Duration

The procurement duration is commendable at 55 days.

4.1.2.11 Contract Implementation

The contract was at the foundation stage at the time of the team's visit to the site. Completion was at about 25%.

4.1.2.12 Payments

The contractor did not collect mobilization and there has not been any payment to the contractor

4.1.2.13 Physical Inspection

Physical Inspection was carried out. Appendix 5 shows picture of activities.

4.1.3 Recommendation

(1) There is need for agreement to be signed for such contract with adequate penalty clause stated.



(2) The Centre should always use the SBD in all procurements. It helps to achieve value for money and robust competition.

4.1.4 Conclusion

The primary attribute of good procurement is dependent on compliances with the procurement guiding principles. ACEDHARS should always strive to achieve that.



4.2. PROCUREMENT OF TEACHING AND RESEARCH EQUIPMENT

4.2.1 Introduction

The contract was for the provision of teaching and research equipment that would enhance the students learning process. The contract was procured by selection, using Request for Quotation (RFQ) method. Five (5) vendors were invited for the bid. It was awarded to MESSRS EQUILAB BUSINESS SOLUTIONS LIMITED with the lowest bid of N19,716,137.26. The award letter was dated July 7, 2022. The materials that make up the contract include the following:

1. FASTGENE FAS-V GELDOC system with innovative blue/green led technology for documentation of DNA/RNA in Agarose gels, Protein gels, and Petri Dishes. Safe solution: no damage of DNA, no risk of UV exposure for users.
2. BIO-RAD horizontal Protein Electrophoresis starter.
3. ESCO Airstream Class II Biological Safety Cabinet e-series 4FT/1.2M(AC2-4E8)

4.2.2 Observations/ Findings

The RFQ method was used and the following are the major observations in the procurement process.

4.2.2.1 Procurement Planning

This contract is in the procurement plan.

4.2.2.2 Advertisement

It was not advertised because RFQ was used and there was a "No Objection" approval from the BPP to use selection for the procurement.

4.2.2.3 Pre/Post Qualification

There was no separate pre-qualification exercise. Bidders were invited to bid based on their credible past records.

4.2.2.4 Competition



There was appreciable competition. The prices are within market average.

4.2.2.5 Bid Opening

The bids were submitted and opened in the presence of bidders and independent observers.

4.2.2.6 Bidding Documents

Standard bidding documents were not used for the procurement, but standard schedules and specifications were issued to the bidders.

4.2.2.7 Evaluation of Bids/ Proposals

The bids were evaluated, and approvals were made by the appropriate authorities before award letter was issued.

4.2.2.8 Award of Contract

The award was made to the lowest bidder. Notification of award letter was dated July 5, 2022.

4.2.2.9 Contract Documents

The only Contract documents that was sighted was the award letter.

4.2.2.10 Procurement Duration

The procurement duration was a bit delayed at 71 days.

4.2.2.11 Contract Implementation

The contract was completed in August 8, 2022 as attested to by the certificate of job completion signed by the Centre Director.

4.2.2.12 Payments

One payment in the sum of N10,237,217.26 was seen to have been made. It was paid on December 9, 2022 via PV/2022/UNILG-1/000000231. Withholding (WHT) Tax of 5% and 7.5% VAT were seen to have been deducted and remitted to the Federal Inland Revenue Service (FIRS).

4.2.2.13 Physical Inspection

Physical Inspection was not carried out.



4.2.3 Recommendation

(1) There is need for agreement to be signed for such contract, with adequate penalty clause stated.

(2) The Centre should always use the SBD in all procurements. It helps to achieve value for money and robust competition.

4.2.4 Conclusion

The primary attribute of good procurement is dependent on compliances with the procurement guiding principles. ACEDHARS should always strive to achieve that.



4.3. PROCUREMENT OF LABORATORY WATER SYSTEM

4.3.1 Introduction

The contract was for the provision of Laboratory water system for enhanced laboratory operations. The contract was procured by selection, using Request for Quotation (RFQ) method. Three (3) vendors were invited to bid. It was awarded to MESSRS KATCHEY COMPANY LIMITED with the lowest bid of N9,301,124.66. The award letter was dated June 12, 2022. The materials that make up the contract include the following:

1. 2RQSV5EU Direct Q-5 UV KIT- EU-ZRQSV5UK
2. SPROLIA1 SMARTPAK Direct Q5 PACK L
3. MILLIPAK Express 20Purification filter(l/BOX)-
MPGPO2002
4. TANKPECKT tank connection kit
5. TANKPE030 30litre PE Reservoir
6. TANKMPKO2, Vent Filter MPKO2
7. LC-PAK Polisher
8. 60 LITRE Reservoir
9. BIOPAK Polisher – CDUFBIOA1

4.3.2 Observations/ Findings

The RFQ method was used and the following are the major observations in the procurement process.

4.3.2.1 Procurement Planning

This contract is a fragment of item in the procurement plan.

4.3.2.2 Advertisement

It was not advertised because RFQ was used.



4.3.2.3 Pre/Post Qualification

There was no pre-qualification exercise. Bidders were invited to bid based on their credible past records.

4.3.2.4 Competition

There was appreciable competition. The prices are within market average.

4.3.2.5 Bid Opening

The bids were submitted and opened in the presence of bidders and independent observers.

4.3.2.6 Bidding Documents

Standard bidding documents were not used for the procurement, but standard schedules and specifications were issued to the bidders.

4.3.2.7 Evaluation of Bids/ Proposals

The bids were evaluated, and approvals were made by the appropriate university authorities before award letter was issued.

4.3.2.8 Award of Contract

The award was made to the lowest bidder. Notification of award letter was dated June 12, 2022.

4.3.2.9 Contract Documents

The Contract documents sighted were the award letter and signed contract agreement.

4.3.2.10 Procurement Duration

The procurement duration process of 74 days was seen to have been delayed.

4.3.2.11 Contract Implementation

The contract was completed in September 12, 2022 as attested to by the unsigned delivery/certification letter by Dr. I.O Ishola.

4.3.2.12 Payments

One final payment in the gross sum of N9,301,124.66 was seen to have been made on October 11, 2022 via PV/2022/UNILG-1/000000187.



Withholding (WHT) Tax of 5% and 7.5% VAT were seen to have been deducted and remitted to the Federal Inland Revenue Service (FIRS).

4.3.2.13 Physical Inspection

Physical Inspection was not carried out.

4.3.3 Recommendation

(1) There is need for all correspondence to be dated.

(2) The Centre should always use the SBD in all procurements. It helps to achieve value for money and robust competition.

4.3.4 Conclusion

The primary attribute of good procurement is dependent on compliances with the procurement guiding principles. ACEDHARS should always strive to achieve that.



4.4. PROCUREMENT OF LABORATORY SAMPLE EQUIPMENT

4.4.1 Introduction

The contract was procured through Selection using Request for Quotation (RFQ), because the Centre obtained a "No Objection" approval from the Bureau of Public Procurement (BPP). An award was made to MESSRS AFRILAB INVESTMENT LIMITED for the sum of N98,931,028.85 with an award letter dated February 14, 2023. Five bids were received as invited. The winning bid offer was the lowest responsive bid.

The materials that make up the contract include the following:

1. PLETHYSMETER UGO BASILE SRL 37140
2. STOELTING ANY-MAZE VEDIO TRACKING SOFTWARE
3. UGO BASILE PASSIVE AVOIDANCE CAGE
4. NON-INVASIVE BLOOD PRESSURE RECORDER 58800
5. LEICA VT1000 S- Fully Automatic Vibrating Blade
Microtome
6. LEICA DM4 Automated Upright Microscope System for Life
Science and Clinical Applications.

4.4.2 Observations/ Findings

The RFQ method was used and the following were the major observations on the procurement process.

4.4.2.1 Procurement Planning

This contract is in the procurement plan.

4.4.2.2 Advertisement

It was not advertised because "No Objection" approval grant was obtained from the BPP to use selection for the procurement.

4.4.2.3 Pre/Post Qualification

There was pre-qualification. Bidders were invited to bid based on their credibility and past performances.



4.4.2.4 Competition

There was appreciable competition. The prices are within the prevailing market average at the date of bids.

4.4.2.5 Bid Opening

The bids were submitted and opened in the presence of bidders and independent observers.

4.4.2.6 Bidding Documents

Standard bidding documents were not used for the procurement, but standard schedules and specifications were issued to the bidders.

4.4.2.7 Evaluation of Bids/ Proposals

The bids were evaluated, and approvals were made by the appropriate authorities in the university before award letter was issued.

4.4.2.8 Award of Contract

The award was made to the lowest bidder. Notification of award letter was dated February 14, 2023.

4.4.2.9 Contract Documents

The Contract documents sighted were the award letter of February 14, 2023 and the contract agreement dated February 20, 2023.

4.4.2.10 Procurement Duration

The procurement duration process of 83 days was delayed. This is not commendable.

4.4.2.11 Contract Implementation

Some items (about 24.80%) of the goods were supplied/delivered to the Centre as per the approval for request for payment by the procurement officer dated February 21, 2023. The other parts were yet to be supplied as at the time of the team's visit to the Centre.

4.4.2.12 Payments

There was yet to be approved voucher for payment for the sum of N24,568,574.90, dated March 15, 2023.



4.4.2.13 Physical Inspection

Physical Inspection was carried out.

4.4.3 Recommendation

(1) There is need for the Centre to make efforts towards reducing the procurement duration period.

(2) The Centre should always use the SBD in all procurements. It helps to achieve value for money and robust competition.

4.4.4 Conclusion

The primary attribute of good procurement is dependent on compliances with the procurement guiding principles. ACEDHARS should always strive to achieve that.



4.5 PROCUREMENT OF TEACHING AND RESEARCH EQUIPMENT

4.5.1 Introduction

This was a GOODS contract for procurement and supply of Teaching and Research Equipment for Africa Centre of Excellence for Drug Research, Herbal Medicine Development and Regulatory Science (ACEDHARS), University of Lagos, Akoka, Lagos procured using RFQ/ Selection. It was awarded to AFRILAB INVESTMENT LTD on May 12, 2022 at the contract sum of N19,952,979.10.

4.5.2 Observations/ Findings

In line with the procurement method used, the following observations were made:

4.5.2.1 Procurement Planning

The procurement was in the Procurement Plan

4.5.2.2 Advertisement

No Advertisement, as the selection was used for the procurement.

4.5.2.3 Pre/Post Qualification

There was no pre-qualification exercise. Bidders were invited to bid based on their credible past records.

4.5.2.4 Competition

There was competition since three (3) bid where analyzed and found to be close.

4.5.2.5 Bid Opening

The bids were opened on a date not known.

4.5.2.6 Bidding Documents

Standard Bidding Documents were not sighted

4.5.2.7 Evaluation of Bids/ Proposals

There was no evaluation report sighted.

4.5.2.8 Awards of Contract

Notification of Award Letter was issued to Afrilab Investments Ltd on May 12, 2022 at the sum of N19,952,979.10.



4.5.2.9 Contract Documents

Award Letter was the only the only Contract Documents since no Acceptance Letter and no Contract Agreement was sighted.

4.5.2.10 Contract Implementation

The contract was implemented and completed as confirmed.

4.5.2.11 Payments

Payment was made in two parts though only the second part (N7,701,386.00) paid on October 11, 2022 was sighted with PV/2022/UNILG-1/000000181.

4.5.2.12 Physical Inspection

Physical inspection was not carried out.

4.5.3 RECOMMENDATION

1. To ensure a binding contract, there must always be a dully signed Contract Agreement.
2. Records of documents and dates of critical activities must always be kept.

4.5.4 CONCLUSION

The Procurement Unit's compliance with the recommendations would ensure a good procurement process.



4.6 CONSULTANCY SERVICES FOR THE CONSTRUCTION OF ACEDHARS CENTRE BUILDING, UNIVERSITY OF LAGOS, AKOKA, LAGOS

4.6.1 Introduction

This was a service/consultancy contract for the construction and supervision of Africa Centre of Excellence for Drug Research, Herbal Medicine Development and Regulatory Science (ACEDHARS) centre building, University of Lagos, Akoka, Lagos. It was procured through Selection awarded to NAT & POLAN INTERNATIONAL LTD at a sum of N53,991,875.00 on October 24, 2022. A "NO OBJECTION" (NO) to adopt Selective tendering was received from BPP.

4.6.2 Observations/ Findings

The following were observed in the procurement process based on the (NO) from the BPP.

4.6.2.1 Procurement Planning

The procurement was in the signed 2022 Procurement Plan

4.6.2.2 Advertisement

Based on the 'NO OBJECTION' sought and received from BPP, there was no advertisement.

4.6.2.3 Pre/Post Qualification

With the "NO OBJECTION" from BPP, the bidders were assessed and certified by BPP to partake in the financial bid process.

4.6.2.4 Competition

The process was competitive. Quotations were received, opened, evaluated.

4.6.2.5 Bid Opening

The four (4) consultants bids were opened, and quoted sums announced as sighted in the quotation score sheet. It was done in the presence of the bidders and some independent observers.

4.6.2.6 Bidding Documents

The consultants were issued with standard Bidding documents, which was not used during the submission.



4.6.2.7 Evaluation of Bids/ Proposals

Based on bids evaluation, NAT & POLAN INTERNATIONAL LTD was recommended for the award.

4.6.2.8 Awards of Contract

Notification of Award Letter was issued to the most responsive bidder, on October 24, 2022. Acceptance letter and the contract agreements were not sighted.

4.6.2.9 Contract Documents

Letter of Award and the financial submission of the winner were the only Contract Document available.

4.6.2.10 Contract Implementation

The project, as at the time of the audit exercise was still on-going. The Consultant has completed the first and second by submission of contract drawings and Bill of Quantities.

4.6.2.11 Payments

Stage payment was adopted for the remuneration to the consultant; to the sum of N40,493,907.00. This is wrong because if the proposal was based on man-month, then payment would not have been up to 75%.

4.6.2.12 Physical Inspection

Physical inspection is not applicable as this is a consultancy/services contract.

4.6.3 Recommendation

From the findings during the procurement audit exercise, the Procurement Unit should:

1. Ensure that bidding standard formats are not only employed but strictly followed in the procurement process.
2. Ensure that Contract Agreements are dully signed for a binding contract to exist.
3. Ensure that Procurement durations are reduced to the barest minimum.



4.6.4 Conclusion

Based on the above observations and recommendations, a flawless procurement processes should be seen to have been followed and adopted by the Centre and this could be achieved if the SBD is used as expected.



4.7 PROCUREMENT OF HEAMATOLOGY AND CHEMISTRY ANALYSER

4.7.1 Introduction

This was a GOODS contract for the supply of Haematology and Chemistry Analyser for ACEDHARS, University of Lagos, Akoka, Lagos. It was procured through selection and awarded to JOLAJIDE GLOBAL SERVICES at the contract sum of N18,506,109.00 with the letter of award dated May 12, 2022.

4.7.2 Observations/ Findings

During the audit process, the following observations were made:

4.7.2.1 Procurement Planning

The project was in the signed Procurement Plan.

4.7.2.2 Advertisement

Requests for Quotation were extended to three (3) bidders based on selection and they all responded.

4.7.2.3 Pre/Post Qualification

There was no pre-qualification. Bidders were invited to bid based on their credibility and past performances.

4.7.2.4 Competition

There was some reasonable level of competition as three (3) bidders were invited and they submitted three independent quotations and the lowest bidder won the contract.

4.7.2.5 Bid Opening

The bids requested for on March 15, 2022 were received and opened on March 23, 2022 and quoted sums recorded

4.7.2.6 Bidding Documents

Standard Bidding Documents were hardly sighted

4.7.2.7 Evaluation of Bids/ Proposals

There was no evaluation report as non-possession of Technical Requirements were not taken into consideration. The report focused only on the financial bid which showed the lowest bidder which eventually won the contract.



4.7.2.8 Awards of Contract

Notification of Award Letter was issued to Jolajide Global Services on May 12, 2022. Acceptance letter was received on May 15, 2022 and Contract Agreement signed same day.

4.7.2.9 Contract Documents

With Award and Acceptance letters available and Contract Agreement signed, full Contract Documents were in place and hence a binding contract existed.

4.7.2.10 Contract Implementation

The contract appeared to have been successfully implemented as it was so certified by the Centre Leader on May 30, 2022.

4.7.2.11 Payments

No clear evidence of payment though a written request from the Centre Leader to the Project Accountant to process payment was sighted. Payment Vouchers (PVs) were not sighted.

4.7.2.12 Physical Inspection

There was no Store Receipt Note or any other certification to confirm inspection and receipt of the items supplied.

4.7.2.13 OBSERVATIONS

- (i) No clear confirmation of the completion and payment for the supply.
- (ii) No evidence of compliance with the OEM provision despite the high technical nature of the items.
- (iii) There was no consideration for bidders' possession or otherwise of Technical Requirements during the process as the winner contractor had only CAC and TCC out of the many.
- (iv) Procurement Duration was 61 days.



4.7.3 RECOMMENDATION

3. The Procurement Unit should ensure that indices/actions suggesting completion of projects do exist.
4. For projects/supplies highly technical in nature, compliance with OEM provision must be strictly adhered to.
5. There must be evidence that potential bidders possess the requisite Technical Requirements before partaking in the bidding process as World Bank Guidelines and PPA Act of 2007 stipulate.

4.7.4 CONCLUSION

Application of the above recommendations will ensure compliance with the Procurement Guidelines and then ensure a smooth procurement process.



APPENDIX 1

LIST OF PROCUREMENTS BY ACEDHAS

LIST OF PROCUREMENTS BY ACEDHAS

APPENDIX 1 - INVENTORY OF PROCURED ITEMS/SAMPLED & REVIEWED PROJECTS

| S/NO | REFERENCE | DESCRIPTION | CONTRACTOR/ BENEFICIARY | AMOUNT (NAIRA) | DATE | TYPE | METHOD USED | APPROPRIATE METHOS | REVIEWED | REMARKS |
|------|-----------|---|----------------------------------|-------------------|----------------|-------|----------------|-----------------------|----------|-----------|
| | | UNILAG - ACEDHARS | | | | | | | | |
| | | GOODS | | | | | | | | |
| 1 | | SUPPLY AND INSTALLATION OF ICT EQUIPMENT | MESSRS TEE-TEE A&B ENTERPRISES | 8,953,245.00 | FEB. 22, 2022 | GOODS | RFQ | RFQ | | COMPLETED |
| 2 | | WIRELESS NETWORK DISTRIBUTION FROM UNILAG AKOKA CAMPUS TO IDI-ARABA CAMPUS. | PRIMETOUCH TECHNOLOGIES VENTURES | 18,380,000.00 | AUG. 22, 2022 | GOODS | RFQ | RFQ | | COMPLETED |
| 3 | | PROCUREMENT OF CENTRIFUGE 5425 RG EQUIPMENT | INQABA BIOTEC WEST AFRICA LTD | 5,675,695.78 | MARCH 22, 2022 | GOODS | RFQ | RFQ | | COMPLETED |
| 4 | | PROCUREMENT OF HEAMATOLOGY AND CHEMISTRY ANALYZERS | JOLAJIDE GLOBAL SERVICES | 18,506,109.00 | MAY 12, 2022 | GOODS | RFQ | RFQ | REVIEWED | COMPLETED |
| 5 | | PROCUREMENT OF EQUIPMENT FOR HERBAL TEA PRODUCTION | AFRILAB INVESTMENT LTD | 9,389,587.50 | OCT. 05, 2022 | GOODS | RFQ | RFQ | | COMPLETED |
| 6 | | PROCUREMENT OF TEACHING AND RESEARCH EQUIPMENT | AFRILAB INVESTMENT LTD | 19,952,979.10 | MAY 12, 2022 | GOODS | RFQ | RFQ | REVIEWED | COMPLETED |
| 7 | | PROCUREMENT OF TEACHING AND RESEARCH EQUIPMENT | EQUILAB BUSINESS SOLUTIONS LTD | 19,716,137.26 | JULY 05,2022 | GOODS | RFQ | RFQ | REVIEWED | COMPLETED |
| 8 | | PROCUREMENT OF KYAN INTEGRATED COMPUTER PROJECTOR | TEE-TEE A&B ENTERPRISES | 2,905,000.00 | 13-May-22 | GOODS | RFQ | SH | | COMPLETED |
| 9 | | FURNISHING OF ROOM 219 IN BOTANY DEPARTMENT | BLESSEDMOT VENTURES | 4,793,100.00 | AUG. 30, 2022 | GOODS | RFQ | SH | | COMPLETED |
| 10 | | ROTARY EVAPORATOR | JOLAJIDE GLOBAL SERVICES | 4,865,000.00 | OCT. 24, 2022 | GOODS | RFQ | SH | | COMPLETED |
| 11 | | PROCUREMENT OF FREEZE DRYER | JOLAJIDE GLOBAL SERVICES | 4,986,800.00 | APRIL. 7, 2022 | GOODS | RFQ | SH | | COMPLETED |
| 12 | | PROCUREMENT OF LABORATORY WATER SYSTEM | KATCHEY COMPANY LTD | 9,301,124.66 | MAY. 12, 2022 | GOODS | RFQ | RFQ | REVIEWED | COMPLETED |



| | | | | | | | | | | |
|----|--|---|----------------------------------|-----------------------|-----------------|----------|-----|-----|----------|-----------|
| 13 | | PROCUREMENT OF LABORATORY (SAMPLE EQUIPMENT FOR ACEDHARS | AFRILAB INVESTMENT LTD | 98,931,028.85 | FEB. 14, 2022 | GOODS | RFQ | NCB | REVIEWED | COMPLETED |
| 14 | | PROCUREMENT OF SHRINKING WRAPPING MACHINE | JOLAJIDE GLOBAL SERVICES | 2,286,750.00 | OCT. 5, 2022 | GOODS | RFQ | SH | | COMPLETED |
| 15 | | FURNISHING OF OFFICE OF THE CENTRE LEADER | NOT AVAILABLE | 1,576,600.00 | JAN. 15, 2022 | GOODS | RFQ | SH | | COMPLETED |
| | | WORKS | | | | | | | | |
| 16 | | CONSTRUCTION OF ACEDHARS CENTRE BUILDING | ENGINEERING PROJECTS LTD | 355,365,335.97 | FEB. 14, 2023 | WORKS | RFT | NCB | REVIEWED | ON-GOING |
| 17 | | RENOVATION OF CENTRIFUGE 5425 RG EQUIPMENT | 7272 VENTURES | 1,442,800.00 | JAN. 19, 2022 | WORKS | RFQ | SH | | COMPLETED |
| 18 | | RENOVATION OF ACEHDARS LABORATORY IN DEPT. OF PHARMACOLOGY, PHARMACY AND BOTANY | 7272 VENTURES | 9,724,450.06 | MARCH. 4, 2022 | WORKS | RFQ | RFQ | | COMPLETED |
| | | SERVICES | | | | | | | | |
| 19 | | ENGAGEMENT OF CONSULTANT FOR ESMP FOR CONSTRUCTION OF ACEDHARS BUILDING | DR. EYITOPÉ AJAYI | 6,049,200.00 | APRIL. 20, 2022 | SERVICES | DC | LCS | | COMPLETED |
| 20 | | CONTRACT FOR LOCAL AREA NETWORK/ICT PERSONEL AUDIT | PRIMETOUCH TECHNOLOGIES VENTURES | 6,556,689.00 | APRIL. 20, 2022 | SERVICES | RFQ | LCS | | COMPLETED |
| 21 | | DEVELOPMENT OF ACEDHARS WEBSITE | ENGR. VALENTINE CHAUL | 2,350,000.00 | JAN. 15, 2022 | SERVICES | RFP | LCS | | COMPLETED |
| 22 | | CONSULTANCY SERVICES AS PROJECT MANAGER FOR CONSTRUCTION OF THE ACEDHARS BUILDING | NAT & POLAN INT. LTD | 53,991,875.00 | OCT. 24, 2022 | SERVICES | RFP | NCB | REVIEWED | ONGOING |
| | | | | 665,699,507.18 | | | | | | |



APPENDICES



APPENDIX 2

CHECKLISTS AND PROCUREMENT DURATIONS

**UNIVERSITY OF LAGOS**

AFRICA CENTRE OF EXCELLENCE CENTRE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS).

CAPITAL- WORKS**CHECK LIST**1. CONTRACT NAME: **CONSTRUCTION OF ACEDHARS CENTRE BUILDING**

| | | | |
|--|---|--------------------------------------|--|
| LOAN/CREDIT NO.6510-NG | REVIEW DATE: June 6, 2023 to June 9, 2023 | | |
| CONTRACT NAME & NUMBER: CONSTRUCTION OF ACEDHARS CENTRE BUILDING | TYPE OF CONTRACT: LUMP SUM | Goods () Works (X) Services () | CONTRACT AMOUNT: N355,365,335.97 |
| CONTRACTOR'S NAME & ADDRESS: MESSRS INTEGRATED ENGINEERING PROJECTS LIMITED. | DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: YES – 14/02/2023 Acceptance Letter dated: YES – 21/02/2023 Contract Signature: YES – BUT WITH NO DATE | | |
| NO. OF BIDS RECEIVED: FOUR (4) | DATE OF CONTRACT PERFORMANCE & COMPLETION: PERFORMANCE: NOT SIGHTED COMPLETION: PROJECT ON-GOING | | |
| LOCATION OF GOODS, WORKS OR SERVICE: | UNIVERSITY OF LAGOS | | |
| TOPIC: | COMMENTS & FINDINGS: | | |
| CONTRACT PACKAGE (ITEMS & QUANTITY) | CONSTRUCTION OF ACEDHARS CENTRE BUILDING - 1 ITEM | | |
| CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES} | WORKS | | |
| PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING) | SELECTION | | |
| PREQUALIFICATION (YES/NO) | NO | | |
| SINGLE STAGE/TWO STAGE | SINGLE STAGE | | |
| DOMESTIC PREFERENCE (YES/NO) | NO | | |
| BANK REVIEW (PRIOR, POST, SOL) | PRIOR | | |
| COST (USD EQUIVALENT) | 831,474.10 | | |
| EXCHANGE RATE/DATE | USD 431 (DECEMBER 2022). | | |
| PRICE OF LOWEST EVALUATED BIDDER | N355,365,335.97 | | |



| | | | | |
|---|--|-----------------------------|----------------------------------|---|
| CONTRACT VALUE AT AWARD | N355,365,335.97 | | | |
| CONTINGENCIES IN PAD | N/A | | | |
| FINAL CONTRACT PRICE | STILL IN PROGRESS BUT IT IS A NON-FLUCTUATING CONTRACT (FINAL PRICE EXPECTED TO BE N355,365,335.97 | | | |
| TIME (DATE) | | | | |
| GENERAL PROCUREMENT NOTICE (GPN) | NOT USED (NO-OBJECTION GRANTED BY THE BPP) | | | |
| REQUEST FOR PROPOSAL (RFP) | NOT APPLICABLE | | | |
| INVITATION FOR PREQUALIFICATION | NOT APPLICABLE | | | |
| INVITATION FOR BIDS | DECEMBER 23, 2022 | | | |
| CONTRACT AWARD SIGNATURE | FEBRUARY 14, 2023 | | | |
| DATE OF CONTRACT PERFORMANCE/COMPLETION | CONTRACT PERFORMANCE = UNDATED AGREEMENT SIGHTED COMPLETION=ONGOING | | | |
| CONTRACT ADMINISTRATION: | | | | |
| CHANGES TO CONTRACT | Number NO | Description NA | Date NA | Price impact NA |
| FINAL PAYMENT | Number | Description | Date of Invoice | Date of Payment |
| | ONGOING | NA | NA | NA |
| TOTAL PAYMENT | NO PAYMENT YET | | | |
| DISBURSEMENT | | | | |
| DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT) | DIRECT | | | |
| PERCENTAGE OF BANK FINANCING (%) | 15.89% | | | |
| DISBURSEMENTS: AMOUNT & DATE: | NO DISBURSEMENT YET. THE CONTRACTOR DID NOT REQUEST FOR ADVANCE PAYMENT AND WOULD BE PAID BASED ON MILESTONE ACHIEVED. | | | |
| DELIVERABLES: | | | | |
| Number | Description | Quantity/% Completed | Date delivered/ Completed | Remarks (Note any discrepancies from Contract) |
| FIRST | INTERIM PAYMENT NO PAYMENT YET | N/A | N/A | NONE YET |



| PROCESS COMPLIANCE | REMARK | RATING |
|--|---|---------------|
| INVITATION FOR BIDS | DECEMBER 23, 2022 | FAIR |
| BIDS SUBMISSION | PROCESS CARRIED OUT AS SOLICITED WITHIN SUBMISSION PERIOD (JANUARY 13, 2023). | GOOD |
| QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY | EVALUATION CARRIED OT BUT NOT VERY DETAILED | FAIR |
| NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE | NOTIFICATION OF AWARD LETTER WAS ON FEBRUARY 14, 2023 AND THE ACCEPTANCE WAS FEBRUARY 21, 2023. | GOOD |
| SIGNED CONTRACT/DATE | AGREEMENT WITHOUT DATE SIGHTED | GOOD |
| CONTRACT AMENDMENTS, IF ANY | NONE | N/A |
| STORE RECEIPT NOTE SIGHTED? | N/A | N/A |
| EVIDENCE OF DELIVERY/COMPLETION | PROJECT IS STILL ONGOING | FAIR |
| CONSULTANTS OPINION ON VALUE FOR MONEY | SUBSTANTIAL | GOOD |
| OVERALL RATING OF PROCUREMENT EFFICIENCY | SATISFACTORY | GOOD |

**UNIVERSITY OF LAGOS**

AFRICA CENTRE OF EXCELLENCE CENTRE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS).

CAPITAL- WORKS**PROCUREMENT DURATION FORM****Contract No:** NOT STATED**Contract Name:** CONSTRUCTION OF ACEDHARS CENTRE BUILDING**Date General Procurement Notice (GPN):** NOT PLACED**Bid Validity Period:** N/A

| S/No. | STEPS | DURATION (DAYS) | | |
|-------|---|-----------------------------|----------------|----------------------|
| | | Actual Date | Between Events | Overall (No of Days) |
| 1 | Prequalification documents received by Bank | Not Applicable | 0 | 0 |
| 2 | Bank's No Objection | Not Applicable | 0 | 0 |
| 3 | Invitation for Prequalification issued | Not Applicable | 0 | 0 |
| 4 | Submission of Prequalification applications | Not Applicable | 0 | 0 |
| 5 | PQ Evaluation Report received by Bank | Not Applicable | 0 | 0 |
| 6 | Bank's No Objection | Not Applicable | 0 | 0 |
| 7 | Bid documents received by Bank | Not Applicable | 0 | 0 |
| 8 | Bank's No Objection | Not Applicable | 0 | 0 |
| 9 | Invitation for Bids issued | December 23, 2022 | 0 | 0 |
| 10 | Submission of bids | January 13, 2023 | 21 | 21 |
| 11 | Bid Evaluation Report preparation (financial) | January – DAY NOT INDICATED | 0 | 0 |
| 12 | Request for Clarification | Not Applicable | 0 | 0 |
| 13 | Bank's No Objection | Not Applicable | 0 | 0 |
| 14 | Contract Award Notice | February 14, 2023 | 31 | 31 |
| 15 | Contract Signed | SIGHTED - BUT WITHOUT DATE | 0 | 0 |
| | TOTAL DAYS | | DAYS | 52 DAYS |

**UNIVERSITY OF LAGOS**

AFRICA CENTRE OF EXCELLENCE CENTRE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS).

CAPITAL- GOODS**CHECK LIST****2. CONTRACT NAME: PROCUREMENT OF TEACHING AND RESEARCH EQUIPMENT**

| | | | |
|--|---|--------------------------------------|---|
| LOAN/CREDIT NO.6510-NG | REVIEW DATE: June 6, 2023 to June 9, 2023 | | |
| CONTRACT NAME & NUMBER: LOT 2 | TYPE OF CONTRACT: LUMP SUM | Goods (X) Works () Services () | CONTRACT AMOUNT: N19,716,137.26 |
| CONTRACTOR'S NAME & ADDRESS: MESSRS EQUILAB BUSINESS SOLUTIONS LIMITED | DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: YES – 5/07/2022 Acceptance Letter dated: 6/07/2022 Contract Signature: – NOT SIGHTED | | |
| NO. OF BIDS RECEIVED: FIVE (5) | DATE OF CONTRACT PERFORMANCE & COMPLETION: NOT SIGHTED & COMPLETION ON 8/8/2022. | | |
| LOCATION OF GOODS, WORKS OR SERVICE: | UNIVERSITY OF LAGOS. | | |
| TOPIC: | COMMENTS & FINDINGS: | | |
| CONTRACT PACKAGE (ITEMS & QUANTITY | <ol style="list-style-type: none"> 1. FASTGENE FAS-V GELDOC SYSTEM WITH INNOVATIVE BLUE/GREEN LED TECHNOLOGY FOR DOCUMENTAION OFDNA/RNA IN AGAROSE DELS, PROTEIN GELS, AND PETRI DISHES. SAFE SOLUTION: NO DAMAGE OF DNA, NO RISK OF UV EXPOSURE FOR USERS. 2. BIO-RAD HORIZONTAL PROTEIN ELECTROPHORESIS STARTER. 3. ESCO AIRSTREAM CLASS II BIOLOGICAL SAFETY CABINET E-SERIES 4FT/1.2M(AC2-4E8) | | |
| CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES} | GOODS | | |
| PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING) | SELECTION | | |
| PREQUALIFICATION (YES/NO) | NO | | |
| SINGLE STAGE/TWO STAGE | SINGLE STAGE | | |
| DOMESTIC PREFERENCE (YES/NO) | NO | | |



| | | | | |
|---|--|--|-----------------|--------------------|
| BANK REVIEW (PRIOR, POST, SOL) | PRIOR | | | |
| COST (USD EQUIVALENT) | USD 45,851.46 | | | |
| EXCHANGE RATE/DATE | USD 430 (MARCH 2022). | | | |
| PRICE OF LOWEST EVALUATED BIDDER | N19,716,137.26 | | | |
| CONTRACT VALUE AT AWARD | N19,716,137.26 | | | |
| CONTINGENCIES IN PAD | N/A | | | |
| FINAL CONTRACT PRICE | N19,716,137.26 | | | |
| TIME (DATE) | | | | |
| GENERAL PROCUREMENT NOTICE (GPN) | NO (NO OBJECTION FROM BPP) | | | |
| REQUEST FOR QUOTATION/PROPOSAL (RFP) | YES: APRIL 19, 2022 | | | |
| INVITATION FOR PREQUALIFICATION | NOT APPLICABLE | | | |
| INVITATION FOR BIDS/QUOTATION | NOT APPLICABLE | | | |
| CONTRACT AWARD SIGNATURE | JULY 5, 2022 | | | |
| DATE OF CONTRACT PERFORMANCE/COMPLETION | PERFORMANCE – NOT SIGHED; COMPLETION -AUGUST 8, 2022 | | | |
| CONTRACT ADMINISTRATION: | | | | |
| CHANGES TO CONTRACT | None | Description NA | Date NA | Price impact NA |
| FINAL PAYMENT | Final | Description | Date of Invoice | Date of Payment |
| | YES | - FASTGENE FAS-V GELDOC SYSTEM WITH INNOVATIVE BLUE/GREEN LED TECHNOLOGY FOR DOCUMENTATION OF DNA/RNA - BIO-RAD HORIZONTAL PROTEIN ELECTROPHORESIS STARTER. - ESCO AIRSTREAM CLASS II BIOLOGICAL SAFETY CABINET E-SERIES 4FT/1.2M(AC2-4E8) | NOT SIGHTED | NOT SIGHTED |
| TOTAL PAYMENT | N19,716,137.26 | | | |
| DISBURSEMENT | | | | |
| DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT) | DIRECT | | | |
| PERCENTAGE OF BANK FINANCING (%) | 0.76% | | | |



| DISBURSEMENTS: AMOUNT & DATE: | | 1. N10,237,217.26 (PV/2022/UNILG-1/000000231 OF 9/12/2022 | | |
|--|---|---|---------------------------|--|
| DELIVERABLES: | | | | |
| Number | Description | Quantity/% Completed | Date delivered/ Completed | Remarks (Note any discrepancies from Contract) |
| | DELIVERY OF TEACHING AND RESEARCH EQUIPMENT | 100% | AUGUST 8, 2022 | NONE |

| PROCESS COMPLIANCE | REMARK | RATING |
|---|--|--------|
| INVITATION FOR BIDS | SELECTED VENDORS NOTIFIED TO COLLECT BIDS ON APRIL 19, 2022. | GOOD |
| BIDS SUBMISSION | BIDS RETURNED AND RECEIVED ON CLOSING DATE – MAY 3, 2022. | GOOD |
| QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY | SUBSTANTIAL AS SELECTION WAS REASONABLY CREDIBLE: | GOOD |
| NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE | NOTIFICATION OF AWARD LETTER WAS ON JULY 5, 2022 AND THE ACCEPTANCE WAS ON JULY 6, 2022. | GOOD |
| SIGNED CONTRACT/DATE | CONTRACT SIGNED ON | FAIR |
| CONTRACT AMENDMENTS, IF ANY | NONE | GOOD |
| STORE RECEIPT NOTE SIGHTED? | NOT SIGHTED | POOR |
| EVIDENCE OF DELIVERY/COMPLETION | YES-JOB COMPLETION CERTIFICATE SIGNED BY THE CENTER DIRECTOR. | GOOD |
| CONSULTANTS OPINION ON VALUE FOR MONEY | SUBSTANTIAL | GOOD |
| OVERALL RATING OF PROCUREMENT EFFICIENCY | THE VENDOR DELIVERED BUT EXPECTED DELIVERY PERIOD NOT STATED. | GOOD |

**UNIVERSITY OF LAGOS**

AFRICA CENTRE OF EXCELLENCE CENTRE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS).

CAPITAL- GOOD:**PROCUREMENT DURATION FORM****Contract No:** NOT STATED**Contract Name:** PROCUREMENT OF TEACHING AND RESEARCH EQUIPMENT**Date General Procurement Notice (GPN):** NONE**Bid Validity Period:** 90DAYS

| S/No. | STEPS | DURATION (DAYS) | | |
|-------|---|-----------------|----------------|-------------------------|
| | | Actual Date | Between Events | Overall (No of Days) |
| 1 | Prequalification documents received by Bank | Not Applicable | 0 | 0 |
| 2 | Bank's No Objection | Not Applicable | 0 | 0 |
| 3 | Invitation for Prequalification issued | Not Applicable | 0 | 0 |
| 4 | Submission of Prequalification applications | Not Applicable | 0 | 0 |
| 5 | PQ Evaluation Report received by Bank | Not Applicable | 0 | 0 |
| 6 | Bank's No Objection | Not Applicable | 0 | 0 |
| 7 | Bid documents received by Bank | Not Applicable | 0 | 0 |
| 8 | Bank's No Objection | Not Applicable | 0 | 0 |
| 9 | Invitation for Bids issued | APRIL 19, 2022 | 0 | 0 |
| 10 | Submission of bids | MAY 3, 2022 | 14 | 14 |
| 11 | Bid Evaluation Report preparation | MAY 13, 2022 | 10 | 10 |
| 12 | Request for Clarification | Not Applicable | 0 | 0 |
| 13 | Bank's No Objection | Not Applicable | 0 | 0 |
| 14 | Contract Award Notice | JULY 5, 2022 | 46 | 46 |
| 15 | Contract Signed | JULY 5, 2022 | 1 | 1 |
| | TOTAL DAYS | | DAYS | 71DAYS |

**UNIVERSITY OF LAGOS**

AFRICA CENTRE OF EXCELLENCE CENTRE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS).

CAPITAL- GOODS**CHECK LIST****3. CONTRACT NAME: PROCUREMENT OF LABORATORY WATER SYSTEM**

| | | | |
|--|--|--------------------------------------|--|
| LOAN/CREDIT NO.6510-NG | REVIEW DATE: June 6, 2023 to June 9, 2023 | | |
| CONTRACT NAME & NUMBER: LOT 2 | TYPE OF CONTRACT: LUMP SUM | Goods (X) Works () Services () | CONTRACT AMOUNT: N9,301,124.66 |
| CONTRACTOR'S NAME & ADDRESS: MESSRS KATCHEY COMPANY LIMITED, 26, ODANYE CLOSE HARMONY ENCLAVE ESTATE ADENIYI JONES, IKEJA – LAGOS. | DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: 12/05/2022 Acceptance Letter dated: 26/05/2022 Contract Signature: MAY 26, 2022 | | |
| NO. OF BIDS RECEIVED: THREE (3) | DATE OF CONTRACT PERFORMANCE & COMPLETION: MAY 26, 2022 & 12/9/2022 | | |
| LOCATION OF GOODS, WORKS OR SERVICE: | UNIVERSITY OF LAGOS | | |
| TOPIC: | COMMENTS & FINDINGS: | | |
| CONTRACT PACKAGE (ITEMS & QUANTITY) | <ol style="list-style-type: none"> 1. 2RQSV5EU DIRECT Q-5 UV KIT- EU-ZRQSV5UK 2. SPROLIA1 SMARTPAK DIRECT Q5 PACK L 3. MILLIPAK EXPRESS 20PURIFICATION FILTER(I/BOX)-MPGPO2002 4. TANKPECKT TANK CONNECTION KIT 5. TANKPE030 30LITRE PE RESERVOIR 6. TANKMPKO2, VENT FILTER MPKO2 7. LC-PAK POLISHER 8. 60 LITRE RESERVOIR 9. BIOPAK POLISHER – CDUFBIOA1 | | |
| CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES} | GOODS | | |
| PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING) | SELECTION | | |
| PREQUALIFICATION (YES/NO) | NO | | |
| SINGLE STAGE/TWO STAGE | SINGLE STAGE | | |



| | | | | |
|---|--|---|---------------------------------|---|
| DOMESTIC PREFERENCE (YES/NO) | NO | | | |
| BANK REVIEW (PRIOR, POST, SOL) | PRIOR | | | |
| COST (USD EQUIVALENT) | USD 21,630.52 | | | |
| EXCHANGE RATE/DATE | USD 430 (SEPTEMBER 2022). | | | |
| PRICE OF LOWEST EVALUATED BIDDER | N9,301,124.66 | | | |
| CONTRACT VALUE AT AWARD | N9,301,124.66 | | | |
| CONTINGENCIES IN PAD | N/A | | | |
| FINAL CONTRACT PRICE | N9,301,124.66 | | | |
| TIME (DATE) | | | | |
| GENERAL PROCUREMENT NOTICE (GPN) | NO | | | |
| REQUEST FOR QUOTATION | MARCH 15, 2022 | | | |
| INVITATION FOR PREQUALIFICATION | NOT USED | | | |
| INVITATION FOR BIDS | NOT USED | | | |
| CONTRACT AWARD SIGNATURE | MAY 12, 2022 | | | |
| DATE OF CONTRACT PERFORMANCE/COMPLETION | PERFORMANCE - MAY 26, 2022; COMPLETION – SEPTEMBER 12, 2022. | | | |
| CONTRACT ADMINISTRATION: | | | | |
| CHANGES TO CONTRACT | None | Description NA | Date NA | Price impact NA |
| FINAL PAYMENT | Final | Description | Date of Invoice | Date of Payment |
| | YES | PROCUREMENT OF LAB. WATER SYSTEM AS AWARDED | INVOICE NO. 000523 OF 12/9/2022 | FINAL PAYMENT ON 11/10/2022; PV/2022/UNILAG-1/000000187 |
| TOTAL PAYMENT | N9,301,124.66 (GROSS) | | | |
| DISBURSEMENT | | | | |
| DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT) | DIRECT | | | |
| PERCENTAGE OF BANK FINANCING (%) | 0.36% | | | |
| DISBURSEMENTS: AMOUNT & DATE: | N9,301,124.66 (BEING 100% INCLUDING VAT AND WHT) | | | |
| DELIVERABLES: | | | | |



| Number | Description | Quantity/% Completed | Date delivered/ Completed | Remarks (Note any discrepancies from Contract) |
|--------|---|----------------------|---------------------------|--|
| | SUPPLY AND INSTALLATION OF LAB. WATER SYSTEM AS AWARDED | 100% | SEPTEMBER 12, 2022 | NO DISCREPANCY |

| PROCESS COMPLIANCE | REMARK | RATING |
|---|---|--------|
| INVITATION FOR BIDS/QUOTATION | SELECTED VENDORS NOTIFIED TO SUBMIT QUOTATION ON MARCH 15, 2022. | GOOD |
| BIDS/QUOTATION SUBMISSION | QUOTATION RETURNED AND RECEIVED ON CLOSING DATE – MARCH 29, 2022. | GOOD |
| QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY | SUBSTANTIAL AS SELECTION WAS REASONABLY CREDIBLE: | GOOD |
| NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE | NOTIFICATION OF AWARD LETTER WAS ON MAY 12, 2022 AND THE ACCEPTANCE WAS DATED MAY 26, 2022. | GOOD |
| SIGNED CONTRACT/DATE | AGREEMENT SIGNED ON MAY 26, 2022 | GOOD |
| CONTRACT AMENDMENTS, IF ANY | NO AMMENDMENT | GOOD |
| STORE RECEIPT - NOTE SIGHTED? | YES, DELIVERY/CERTIFIED LETTER BY DR. I.O. ISHOLA – UNDATED THOUGH | FAIR |
| EVIDENCE OF DELIVERY/COMPLETION | YES | GOOD |
| CONSULTANTS OPINION ON VALUE FOR MONEY | SUBSTANTIAL. | GOOD |
| OVERALL RATING OF PROCUREMENT EFFICIENCY | THE VENDOR DELIVERED GOODS IN GOOD CONDITION AND ON TIME | GOOD |

**UNIVERSITY OF LAGOS**

AFRICA CENTRE OF EXCELLENCE CENTRE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS).

CAPITAL- GOOD:**PROCUREMENT DURATION FORM****Contract No:** NOT STATED**Contract Name:** PROCUREMENT OF LABORATORY WATER SYSTEM**Date General Procurement Notice (GPN):** NONE**Bid Validity Period:** 90 DAYS

| S/No. | STEPS | DURATION (DAYS) | | |
|-------|--|-----------------|----------------|----------------------|
| | | Actual Date | Between Events | Overall (No of Days) |
| 1 | Prequalification documents received by Bank | Not Applicable | 0 | 0 |
| 2 | Bank's No Objection | Not Applicable | 0 | 0 |
| 3 | Invitation for Prequalification issued | Not Applicable | 0 | 0 |
| 4 | Submission of Prequalification applications | Not Applicable | 0 | 0 |
| 5 | PQ Evaluation Report received by Bank | Not Applicable | 0 | 0 |
| 6 | Bank's No Objection | Not Applicable | 0 | 0 |
| 7 | Bid documents received by Bank | Not Applicable | 0 | 0 |
| 8 | Bank's No Objection | Not Applicable | 0 | 0 |
| 9 | Invitation for Bids/Request for quotation issued | MARCH 15, 2022 | 0 | 0 |
| 10 | Submission of Quotation/bids | MARCH 29, 2022 | 14 | 14 |
| 11 | Bid Evaluation Report preparation | MARCH 30, 2022 | 1 | 1 |
| 12 | Request for Clarification | Not Applicable | 0 | 0 |
| 13 | Bank's No Objection | Not Applicable | 0 | 0 |
| 14 | Contract Award Notice | MAY 12, 2022 | 43 | 43 |
| 15 | Contract Signed | MAY 26, 2022 | 14 | 14 |
| | TOTAL DAYS | | DAYS | 72 DAYS |

**UNIVERSITY OF LAGOS**

AFRICA CENTRE OF EXCELLENCE CENTRE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS).

CAPITAL- GOODS**CHECK LIST****4. CONTRACT NAME: PROCUREMENT OF LABORATORY SAMPLE EQUIPMENT**

| | | | |
|--|--|--------------------------------------|---|
| LOAN/CREDIT NO.6510-NG | REVIEW DATE: June 6, 2023 to June 9, 2023 | | |
| CONTRACT NAME & NUMBER: PROCUREMENT OF LABORATORY SAMPLE EQUIPMENT | TYPE OF CONTRACT: LUMP SUM | Goods (X) Works () Services () | CONTRACT AMOUNT: N98,931,028.85 |
| CONTRACTOR'S NAME & ADDRESS: MESSRS AFRILAB INVESTMENT LIMITED, WURAOLA OJO CLOSE, OFF ARO-BABA STREET IDIMU LAGOS | DATE OF CONTRACT AWARD & SIGNATURE: Notification of Award: 14/02/2023 Acceptance Letter dated: 20/02/2023 Contract Signature: 20/02/2023 | | |
| NO. OF BIDS RECEIVED: FIVE (5) | DATE OF CONTRACT PERFORMANCE & COMPLETION: FEBRUARY 20, 2023 & 12/9/2022 | | |
| LOCATION OF GOODS, WORKS OR SERVICE: | UNIVERSITY OF LAGOS | | |
| TOPIC: | COMMENTS & FINDINGS: | | |
| CONTRACT PACKAGE (ITEMS & QUANTITY | <ol style="list-style-type: none"> 1. PLETHYSMETER UGO BASILE SRL 37140 2. STOELTING ANY-MAZE VEDIO TRACKING SOFTWARE 3. UGO BASILE PASSIVE AVOIDANCE CAGE 4. NON-INVASIVE BLOOD PRESSURE RECORDER 58800 5. LEICA VT1000 S-FULLY AUTOMATIC VIBRATING BLADE MICROTOME 6. LEICA DM4 AUTOMATED UPRIGHT MICROSCOPE SYSTEM FOR LIFE SCIENCE AND CLINICAL APPLICATIONS | | |
| CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES} | GOODS | | |
| PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING) | SELECTION | | |
| PREQUALIFICATION (YES/NO) | NO | | |
| SINGLE STAGE/TWO STAGE | SINGLE STAGE | | |
| DOMESTIC PREFERENCE (YES/NO) | NO | | |



| | | | | |
|---|--|--|---------------------------------------|---|
| BANK REVIEW (PRIOR, POST, SOL) | PRIOR | | | |
| COST (USD EQUIVALENT) | USD 230,072.16 | | | |
| EXCHANGE RATE/DATE | USD 430 (NOVEMBER 2022). | | | |
| PRICE OF LOWEST EVALUATED BIDDER | N98,931,028.85 | | | |
| CONTRACT VALUE AT AWARD | N98,931,028.85 | | | |
| CONTINGENCIES IN PAD | N/A | | | |
| FINAL CONTRACT PRICE | N98,931,028.85 | | | |
| TIME (DATE) | | | | |
| GENERAL PROCUREMENT NOTICE (GPN) | NO | | | |
| REQUEST FOR QUOTATION | NOVEMBER 30, 2022 | | | |
| INVITATION FOR PREQUALIFICATION | NOT USED | | | |
| INVITATION FOR BIDS | NOT USED | | | |
| CONTRACT AWARD SIGNATURE | FEBRUARY 14, 2023 | | | |
| DATE OF CONTRACT PERFORMANCE/COMPLETION | PERFORMANCE - FEBRUARY 20, 2023; COMPLETION – 24.83% ON FEBRUARY 15, 2023. | | | |
| CONTRACT ADMINISTRATION: | | | | |
| CHANGES TO CONTRACT | None | Description NA | Date NA | Price impact NA |
| FINAL PAYMENT | Final | Description | Date of Invoice | Date of Payment |
| | NO | PROCUREMENT OF 1.PLETHYSMETER UGO BASILE SRL 37140 2.STOELTING ANY- MAZE VEDIO TRACKING SOFTWARE 3.UGO BASILE PASSIVE AVOIDANCE CAGE | INVOICE NO. 00020 OF 15/02/2023 | NO EVIDENCE OF PAYMENT YET – PAYMENT VOUCHER SEEN TO HAVE BEEN RAISED ON MARCH 15, 2023 |
| TOTAL PAYMENT | N24,568,574.90 AS PER PAYMENT VOUCHER – EVIDENCE NOT SIGHTED. | | | |
| DISBURSEMENT | | | | |
| DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT) | DIRECT | | | |
| PERCENTAGE OF BANK FINANCING (%) | 3.83% | | | |
| DISBURSEMENTS: AMOUNT & DATE: | N24,568,574.90 (EVIDENCE NOT SIGHTED) | | | |



| DELIVERABLES: | | | | |
|----------------------|---|-----------------------------|----------------------------------|---|
| Number | Description | Quantity/% Completed | Date delivered/ Completed | Remarks (Note any discrepancies from Contract) |
| | 1.PLETHYSMETER UGO BASILE SRL 37140 2.STOELTING ANY-MAZE VEDIO TRACKING SOFTWARE 3.UGO BASILE PASSIVE AVOIDANCE CAGE | 24.83% | FEBRUARY 21, 2023 | NO DISCREPANCY |

| PROCESS COMPLIANCE | REMARK | RATING |
|--|---|---------------|
| INVITATION FOR BIDS/QUOTATION | SELECTED VENDORS NOTIFIED TO SUBMIT QUOTATION ON NOVEMBER 30, 2022. | GOOD |
| BIDS/QUOTATION SUBMISSION | QUOTATION RETURNED AND RECEIVED ON CLOSING DATE – DECEMBER 16, 2022. | GOOD |
| QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY | SUBSTANTIAL AS SELECTION WAS REASONABLY CREDIBLE: | GOOD |
| NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE | NOTIFICATION OF AWARD LETTER WAS ON FEBRUARY 14, 2023 AND THE ACCEPTANCE WAS DATED FEBRUARY 20, 2023. | GOOD |
| SIGNED CONTRACT/DATE | AGREEMENT SIGNED ON FEBRUARY 20, 2023 | GOOD |
| CONTRACT AMENDMENTS, IF ANY | NO AMMENDMENT | GOOD |
| STORE RECEIPT - NOTE SIGHTED? | YES, DELIVERY/CERTIFIED SOLOMON OLUSEGUN VID REQUEST FOR PAYMENT DATED FEBRUARY 21, 2023 | GOOD |
| EVIDENCE OF DELIVERY/COMPLETION | EVIDENCE OF DELIVERY OF PART – 24.83% SIGHTED | GOOD |
| CONSULTANTS OPINION ON VALUE FOR MONEY | SUBSTANTIAL. | GOOD |
| OVERALL RATING OF PROCUREMENT EFFICIENCY | THE VENDOR DELIVERED GOODS (PART) IN GOOD CONDITION AND ON TIME | GOOD |

**UNIVERSITY OF LAGOS**

AFRICA CENTRE OF EXCELLENCE CENTRE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS).

CAPITAL- GOOD:**PROCUREMENT DURATION FORM****Contract No:** NOT STATED**Contract Name:** PROCUREMENT OF LABORATORY SAMPLE EQUIPMENT**Date General Procurement Notice (GPN):** NONE**Bid Validity Period:** 90 DAYS

| S/No. | STEPS | DURATION (DAYS) | | |
|-------|--|-------------------|----------------|----------------------|
| | | Actual Date | Between Events | Overall (No of Days) |
| 1 | Prequalification documents received by Bank | Not Applicable | 0 | 0 |
| 2 | Bank's No Objection | Not Applicable | 0 | 0 |
| 3 | Invitation for Prequalification issued | Not Applicable | 0 | 0 |
| 4 | Submission of Prequalification applications | Not Applicable | 0 | 0 |
| 5 | PQ Evaluation Report received by Bank | Not Applicable | 0 | 0 |
| 6 | Bank's No Objection | Not Applicable | 0 | 0 |
| 7 | Bid documents received by Bank | Not Applicable | 0 | 0 |
| 8 | Bank's No Objection | Not Applicable | 0 | 0 |
| 9 | Invitation for Bids/Request for quotation issued | NOVEMBER 30, 2022 | 0 | 0 |
| 10 | Submission of Quotation/bids | DECEMBER 16, 2022 | 16 | 16 |
| 11 | Bid Evaluation Report preparation | DECEMBER 16, 2022 | 1 | 1 |
| 12 | Request for Clarification | Not Applicable | 0 | 0 |
| 13 | Bank's No Objection | Not Applicable | 0 | 0 |
| 14 | Contract Award Notice | FEBRUARY 14, 2023 | 60 | 60 |
| 15 | Contract Signed | FEBRUARY 20, 2023 | 6 | 6 |
| | TOTAL DAYS | | DAYS | 83 DAYS |

**UNIVERSITY OF LAGOS, AKOKA.**

AFRICA CENTRE OF EXCELLENCE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS)

CONSULTANCY SERVICES**CHECK LIST**

5. CONTRACT NAME: CONSULTANCY SERVICES FOR THE CONSTRUCTION OF ACEDHARS CENTRE BUILDING IN THE UNIVERSITY OF LAGOS, AKOKA, LAGOS

| | | | |
|---|--|-------------------------------------|---|
| LOAN/CREDIT NO. 6510-NG | REVIEW DATE: JUNE 7, 2023 | | |
| CONTRACT NAME & NUMBER: CONSULTANCY FOR CONSTRUCTION OF ACEDHARS CENTRE BUILDING. No: AD/REG/CAU/18 | TYPE OF CONTRACT: | Goods () Works () Service (X) | CONTRACT AMOUNT: N53,991,875.00 |
| CONTRACTOR'S NAME & ADDRESS: NAT & POLAN INTERNATIONAL LTD; No. 36, GRACE COMMUNITY ESTATE, DAWAKI EXTENTION, ABUJA | DATE OF CONTRACT AWARD & SIGNATURE: NOTIFICATION OF AWARD: OCTOBER 24, 2022 CONTRACT SIGNATURE: N | | |
| NO. OF BIDS RECEIVED: FOUR (4) | DATE OF CONTRACT PERFORMANCE: NOT SIGHTED & COMPLETION: ON - GOING | | |
| LOCATION OF GOODS, WORKS OR SERVICE: | ACEDHARS CENTRE, UNIVERSITY OF LAGOS, AKOKA, LAGOS | | |
| TOPIC: | COMMENTS & FINDINGS: | | |
| CONTRACT PACKAGE (ITEMS & QUANTITY) | ONE CONSULTANCY INVOLVING 4 CONSULTANTS VIZ ARC, QS, STRUCT, M&E. | | |
| CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES} | SERVICES | | |
| PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING) | RFP/SELECTIVE TENDERING HAVING GOTTEN A "NO OBJECTION" APPROVAL FROM BPP (DECEMBER 10, 2021) | | |
| PREQUALIFICATION (YES/NO) | YES. REQUESTED FOR BOTH TECHNICAL & FINANCIAL SUBMISSIONS | | |
| SINGLE STAGE/TWO STAGE | ONE STAGE (TECHNICAL EVALUATION OF SELECTED CONSULTANTS WERE SENT TO BPP FOR APPROVAL PRIOR TO TENDERING | | |
| DOMESTIC PREFERENCE (YES/NO) | NO | | |
| BANK REVIEW (PRIOR, POST, SOL) | POST | | |
| COST (USD EQUIVALENT) | \$125,562.50 | | |



| | | | | |
|---|---|--|----------------------------------|---|
| EXCHANGE RATE/DATE | USD N430/\$ | | | |
| PRICE OF LOWEST EVALUATED BIDDER | N53,991,875.00 | | | |
| CONTRACT VALUE AT AWARD | N53,991,875.00 | | | |
| CONTINGENCIES IN PAD | N/A | | | |
| FINAL CONTRACT PRICE | N53,991,875.00 BUT PROJECT STILL ON-GOING | | | |
| TIME (DATE) | | | | |
| GENERAL PROCUREMENT NOTICE (GPN) | NOT APPLICABLE BEAUSE OF "NO OBJECTION" FROM BPP TO ADOPT SELECTIVE TENDERING | | | |
| REQUEST FOR PROPOSAL (RFP) | JULY 28, 2022 | | | |
| INVITATION FOR PREQUALIFICATION | JULY 28, 2022 (SAME DAY WITH RFQ) | | | |
| INVITATION FOR BIDS | JULY 28, 2022 | | | |
| CONTRACT AWARD SIGNATURE | | | | |
| DATE OF CONTRACT PERFORMANCE/COMPLETION | COMPLETION: ON-GOING | | | |
| CONTRACT ADMINISTRATION: | | | | |
| CHANGES TO CONTRACT | Number NO | Description NA | Date NA | Price impact NA |
| FINAL PAYMENT | Number | Description | Date of Invoice | Date of Payment |
| | ONE | STAGES 1 & 2 PAYMT (75% OF ENTIRE FEE) | NOT AVAILABLE | 15/03/2023 |
| TOTAL PAYMENT | N40,493,907.00 | | | |
| DISBURSEMENT | | | | |
| DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT) | DIRECT | | | |
| PERCENTAGE OF BANK FINANCING (%) | 2.09% | | | |
| DISBURSEMENTS: AMOUNT & DATE: | | | | |
| 1. | 1. N40,493,907.00 (INCLUDING VAT, WHT, STAMP DUTY) PV No. 0000043. | | | |
| DELIVERABLES: | | | | |
| Number | Description | Quantity/% Completed | Date delivered/ Completed | Remarks (Note any discrepancies from Contract) |



| | | | | |
|-----|--|----------|----------|------|
| ONE | STAGES 1 & 2 PAYMT (75% OF TOTAL FEE) | ON-GOING | ON-GOING | NONE |
|-----|--|----------|----------|------|

| PROCESS COMPLIANCE | REMARK | RATING |
|---|--|--------|
| INVITATION FOR BIDS | JULY, 28, 2022 | GOOD |
| BIDS SUBMISSION | SEPTEMBER 2, 2022 | GOOD |
| QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY | SEPTEMBER 2, 2022 CREDIBLE | GOOD |
| NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE | AWARD: OCTOBER 24, 2022. ACCEPTANCE: NOT SIGHTED | FAIR |
| SIGNED CONTRACT/DATE | CONTRACT AGREEMENT: NOT SIGHTED | POOR |
| CONTRACT AMENDMENTS, IF ANY | NONE | N/A |
| STORE RECEIPT NOTE SIGHTED? | N/A | N/A |
| EVIDENCE OF DELIVERY/COMPLETION | ON-GOING: THOUGH EVIDENCE OF STAGES 1 & 2 COMPLETION/ APPROVAL FOR PAYMENT BY PROCOREMENT OFFICER SIGHTED (20/02/23) | GOOD |
| CONSULTANTS OPINION ON VALUE FOR MONEY | CREDIBLE | GOOD |
| OVERALL RATING OF PROCUREMENT EFFICIENCY | REASONABLLY CREDIBE | GOOD |



UNIVERSITY OF LAGOS, AKOKA, LAGOS
AFRICA CENTRE OF EXCELLENCE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND
REGULATORY SCIENCE (ACEDHARS)

CONSULTANCY SERVICES

PROCUREMENT DURATION FORM

Contract No: 6510-NG

Contract Name: CONSULTANCY SERVICES FOR CONSTRUCTION OF ACEDHARS CENTRE
BUILDING IN THE UNIVERSITY OF LAGOS, AKOKA

Date General Procurement Notice (GPN): NOT APPLICABLE

Bid Validity Period: NA

| S/No. | STEPS | DURATION (DAYS) | | |
|-------|---|-------------------|----------------|----------------------|
| | | Actual Date | Between Events | Overall (No of Days) |
| 1 | Prequalification documents received by Bank | N/A | 0 | 0 |
| 2 | Bank's No Objection | N/A | 0 | 0 |
| 3 | Invitation for Prequalification issued | N/A | 0 | 0 |
| 4 | Submission of Prequalification applications | N/A | 0 | 0 |
| 5 | PQ Evaluation Report received by Bank | N/A | 0 | 0 |
| 6 | Bank's No Objection | N/A | 0 | 0 |
| 7 | Bid documents received by Bank | N/A | 0 | 0 |
| 8 | Bank's No Objection | N/A | 0 | 0 |
| 9 | Invitation for Request for Proposal/Bids issued | JULY 28,2022 | 0 | 0 |
| 10 | Submission of of Request for Proposal/bids | SEPTEMBER 2, 2022 | 0 | 0 |
| 11 | Bid Evaluation Report received by Bank | N/A | 0 | 0 |
| 12 | Request for Clarification | N/A | 0 | 0 |
| 13 | Bank's No Objection | N/A | 0 | 0 |
| 14 | Contract Award Notice | OCTOBER 24, 2922 | 116 | 116 |
| 15 | Contract Signed | N | 0 | 0 |
| | | | | |
| | TOTAL DAYS | | 116 DAYS | 116 DAYS |

**UNIVERSITY OF LAGOS, AKOKA, LAGOS.**

AFRICA CENTRE OF EXCELLENCE FOR DRUGRESEARCH, HERBA MEDICINE DEVELOPMENT AND REGULATORY SCIENCE (ACEDHARS)

GOODS- CONTRACT**CHECK LIST****6. CONTRACT NAME: PROCUREMENT OF HEAMATOLOGY AND CHEMISTRY ANALYZERS**

| | | | |
|---|--|-------------------------------------|---|
| LOAN/CREDIT NO. 6510-NG | REVIEW DATE: JUNE 8, 2023 | | |
| CONTRACT NAME & NUMBER: PROCUREMENT OF HEAMATOLOGY AND CHEMISTRY ANALYZERS: No.: | TYPE OF CONTRACT: | Goods (X) Works () Service () | CONTRACT AMOUNT: N18,506,109.00 |
| CONTRACTOR'S NAME & ADDRESS: JOLAJIDE GLOBAL SERVICES: No. 16, LEYE OMONIYI CLOSE, BARUWA- IPAJA, LAGOS. | DATE OF CONTRACT AWARD & SIGNATURE: NOTIFICATION OF AWARD: MAY 12, 2022 ACCEPTANCE: MAY 15, 2022 CONTRACT SIGNATURE: MAY 15, 2022 | | |
| NO. OF BIDS RECEIVED: THREE (3): OTHER BIDDERS: ii) EQUILAB BUSINESS SOLUTIONS LTD (N20,930,787.00) iii) AFRILAB INVESTMENT LTD (N21,450,000.00) | DATE OF CONTRACT PERFORMANCE & COMPLETION: PERFORMANCE: MAY 15, 2022. COMPLETION: MAY 30, 2022 | | |
| LOCATION OF GOODS, WORKS OR SERVICE: | ACEDHARS, UNIVERSITY OF LAGOS, AKOKA, LAGOS. | | |
| TOPIC: | COMMENTS & FINDINGS: | | |
| CONTRACT PACKAGE (ITEMS & QUANTITY | ONE PACKAGE: THREE (3) ITEM | | |
| CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES} | GOODS | | |
| PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING) | SELECTIVE TENDERING | | |
| PREQUALIFICATION (YES/NO) | NOT APPLICABLE | | |
| SINGLE STAGE/TWO STAGE | ONE STAGE | | |
| DOMESTIC PREFERENCE (YES/NO) | NO | | |
| BANK REVIEW (PRIOR, POST, SOL) | POST | | |
| COST (USD EQUIVALENT) | \$43,037.46 | | |
| EXCHANGE RATE/DATE | USD N430/\$ | | |



| | | | | |
|---|--|--|----------------------------------|---|
| PRICE OF LOWEST EVALUATED BIDDER | N18,506,109.00 | | | |
| CONTRACT VALUE AT AWARD | N18,506,109.00 | | | |
| CONTINGENCIES IN PAD | N/A | | | |
| FINAL CONTRACT PRICE | N18,506,109.00 | | | |
| TIME (DATE) | | | | |
| GENERAL PROCUREMENT NOTICE (GPN) | NOT APPLICABLE | | | |
| REQUEST FOR PROPOSAL (RFP) | NOT APPLICABLE | | | |
| INVITATION FOR PREQUALIFICATION | NOT APPLICABLE | | | |
| INVITATION FOR BIDS (RFQ) | MARCH 15, 2022 | | | |
| CONTRACT AWARD SIGNATURE | MAY 15, 2022 | | | |
| DATE OF CONTRACT PERFORMANCE/COMPLETION | MAY 30, 2022 | | | |
| CONTRACT ADMINISTRATION: | | | | |
| CHANGES TO CONTRACT | Number NO | Description NA | Date NA | Price impact NA |
| FINAL PAYMENT | Number | Description | Date of Invoice | Date of Payment |
| | ONE | PAYMT WITH DEDUCTIONS FOR VAT, WHT, STAMP DUTY | 16/05/2022 | 19/05/2022 |
| TOTAL PAYMENT | N18,506,109.00 | | | |
| DISBURSEMENT | | | | |
| DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT) | DIRECT | | | |
| PERCENTAGE OF BANK FINANCING (%) | 0.72% | | | |
| DISBURSEMENTS: AMOUNT & DATE: | 1. N18,506,109.00 (INCLUDING VAT, WHT, STAMP DUTY) PV2022/UNILG-11/000000080 | | | |
| 1. | | | | |
| DELIVERABLES: | | | | |
| Number | Description | Quantity/% Completed | Date delivered/ Completed | Remarks (Note any discrepancies from Contract) |



| | | | | |
|-----|--|------|------------|------|
| ONE | | 100% | 30/05/2022 | NONE |
|-----|--|------|------------|------|

| PROCESS COMPLIANCE | REMARK | RATING |
|---|---|--------|
| INVITATION FOR BIDS (RFQ) | MARCH 15, 2022 | GOOD |
| BIDS SUBMISSION (RFQ) | MARCH 23, 2022 | GOOD |
| QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY | CREDIBLE: MARCH 29, 2022 | GOOD |
| NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE | AWARD: MAY 12, 2022. ACCEPTANCE: MAY 15, 2022 | GOOD |
| SIGNED CONTRACT/DATE | CONTRACT AGREEMENT: MAY 15, 2022 | GOOD |
| CONTRACT AMENDMENTS, IF ANY | NONE | GOOD |
| STORE RECEIPT NOTE SIGHTED? | NOT APPLICABLE | N/A |
| EVIDENCE OF DELIVERY/COMPLETION | MAY 30, 2022 VIA COMPLETION CERTIFICATE SIGNED BY CENTRE LEADER | GOOD |
| CONSULTANTS OPINION ON VALUE FOR MONEY | COMMENDABLE | GOOD |
| OVERALL RATING OF PROCUREMENT EFFICIENCY | SATISFACTORY | GOOD |



UNIVERSITY OF LAGOS, AKOKA, LAGOS
AFRICA CENTRE OF EXCELLENCE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND
REGULATORY SCIENCE (ACEDHARS)

GOODS-CAPITAL
PROCUREMENT DURATION FORM

Contract No: 6510-NG**Contract Name:** PROCUREMENT OF HEAMATOLOGY AND CHEMISTRY ANALYZER**Date General Procurement Notice (GPN):** NOT APPLICABLE**Bid Validity Period:** NA

| S/No. | STEPS | DURATION (DAYS) | | |
|-------|---|-----------------|----------------|----------------------|
| | | Actual Date | Between Events | Overall (No of Days) |
| 1 | Prequalification documents received by Bank | N/A | 0 | 0 |
| 2 | Bank's No Objection | N/A | 0 | 0 |
| 3 | Invitation for Prequalification issued | N/A | 0 | 0 |
| 4 | Submission of Prequalification applications | N/A | 0 | 0 |
| 5 | PQ Evaluation Report received by Bank | N/A | 0 | 0 |
| 6 | Bank's No Objection | N/A | 0 | 0 |
| 7 | Bid documents received by Bank | N/A | 0 | 0 |
| 8 | Bank's No Objection | N/A | 0 | 0 |
| 9 | Invitation for Bids issued (RFQ) | MARCH 15, 2022 | 0 | 0 |
| 10 | Submission of bids (RFQ) | MARCH 23, 2022 | 8 | 8 |
| 11 | Bid Evaluation Report received by Bank | N/A | 0 | 0 |
| 12 | Request for Clarification | N/A | 0 | 0 |
| 13 | Bank's No Objection | N/A | 0 | 0 |
| 14 | Contract Award Notice | MAY 12, 2022 | 50 | 50 |
| 15 | Contract Signed | MAY 15, 2022 | 3 | 3 |
| | | | | |
| | TOTAL DAYS | | 61 DAYS | 61 DAYS |

**UNIVERSITY OF LAGOS, AKOKA, LAGOS**AFRICA CENTRE OF EXCELLENCE FOR DRUG RESARCH, HERBAL MEDICINEDEVELPMENT AND REGULATORY
SCIENCE (ACEDHARS)**GOODS-CAPITAL****CHECK LIST****7. CONTRACT NAME: PROCUREMENT OF TEACHING AND RESEARCH EQUIPMENT**

| | | | |
|--|--|-------------------------------------|---|
| LOAN/CREDIT NO. 6510-NG | REVIEW DATE: JUNE 8, 2023 | | |
| CONTRACT NAME & NUMBER: PROCUREMENT OF TEAHING AND RESEARCH EQUIPMENT: No.: | TYPE OF CONTRACT: | Goods (X) Works () Service () | CONTRACT AMOUNT: N19,952,979.10 |
| CONTRACTOR'S NAME & ADDRESS: AFRILAB INVESTMENT LTD: WURAOLA OJO CLOSE, OFF ARO-BABA STREET, IDIMU, LAGOS | DATE OF CONTRACT AWARD & SIGNATURE: NOTIFICATION OF AWARD: MAY 12, 2022 CONTRACT SIGNATURE: NOT SIGHTED | | |
| NO. OF BIDS RECEIVED: THTEE (3): | DATE OF CONTRACT PERFORMANCE: NOT SIGHTED & COMPLETION: SEPTEMBER 8, 2022 | | |
| LOCATION OF GOODS, WORKS OR SERVICE: | ACEDHARS, UNIVERSITY OF LAGOS, AKOKA, LAGOS | | |
| TOPIC: | COMMENTS & FINDINGS: | | |
| CONTRACT PACKAGE (ITEMS & QUANTITY | ONE PACKAGE: FIVE (5) ITEMS | | |
| CONTRACT TYPE {GOODS, WORKS (S&L) SERVICES} | GOODS | | |
| PROCUREMENT METHOD (ICB, LIB, NCB, SHOPPING) | REQUEST FOR QUOTATION/SELECTION | | |
| PREQUALIFICATION (YES/NO) | NOT APPLICABLE | | |
| SINGLE STAGE/TWO STAGE | ONE STAGE | | |
| DOMESTIC PREFERENCE (YES/NO) | NO | | |
| BANK REVIEW (PRIOR, POST, SOL) | POST | | |
| COST (USD EQUIVALENT) | \$46,402.28 | | |
| EXCHANGE RATE/DATE | USD N430/\$ | | |
| PRICE OF LOWEST EVALUATED BIDDER | N19,952,979.10 | | |
| CONTRACT VALUE AT AWARD | N19,952,979.10 | | |
| CONTINGENCIES IN PAD | NOT APPLICABLE | | |
| FINAL CONTRACT PRICE | N19,952,979.10 | | |



| | | | | |
|---|---|-----------------------------|--------------------------------------|---|
| TIME (DATE) | | | | |
| GENERAL PROCUREMENT NOTICE (GPN) | NOT APPLICABLE | | | |
| REQUEST FOR PROPOSAL (RFP) | NOT APPLICABLE | | | |
| INVITATION FOR PREQUALIFICATION | NOT APPLICABLE | | | |
| INVITATION FOR BIDS (RFQ) | MARCH 15, 2022 | | | |
| CONTRACT AWARD SIGNATURE | NOT AVAILABLE | | | |
| DATE OF CONTRACT PERFORMANCE/COMPLETION | COMPLETION; SEPTEMBER 8, 2022 PERFORMANCE: NOT SIGHTED | | | |
| CONTRACT ADMINISTRATION: | | | | |
| CHANGES TO CONTRACT | Number NO | Description NA | Date NA | Price impact NA |
| FINAL PAYMENT | Number | Description | Date of Invoice | Date of Payment |
| | ONE | TWO PART PAYMENT | 08/09/202 | 11/10/2022 - 2 nd PART |
| TOTAL PAYMENT | N7,701,386.00 | | | |
| DISBURSEMENT | | | | |
| DISBURSEMENT METHOD (DIRECT, SOE, SPECIAL ACCOUNT) | DIRECT | | | |
| PERCENTAGE OF BANK FINANCING (%) | 0.77% | | | |
| DISBURSEMENTS: AMOUNT & DATE: 1. 2 ND PART PAYMENT | 1. N7,701,386.00 (INCLUDING THE APPROPRIATE VAT, WHT, STAMPDUTY) VIA PV/2022/UNILG-1/000000181 2. 1 ST PART PAYMENT: | | | |
| DELIVERABLES: | | | | |
| Number | Description | Quantity/% Completed | Date delivered/ Completed | Remarks (Note any discrepancies from Contract) |
| ONE | PART PAYMT | 100% | 08/09/2022 (2 ND PART) | NONE |

| | | |
|----------------------------------|----------------|---------------|
| PROCESS COMPLIANCE | REMARK | RATING |
| INVITATION FOR BIDS (RFQ) | MARCH 15, 2022 | GOOD |
| BIDS SUBMISSION (RFQ) | NOT AVAILABLE | FAIR |



| | | |
|--|--|------|
| | | |
| QUALITY OF BID EVALUATION PROCEDURE, BID EVALUATION REPORT AND TRANSPARENCY | MARCH 28, 2022 | GOOD |
| NOTIFICATION OF AWARD OF CONTRACT /ACCEPTANCE | AWARD: MAY 15, 2022. ACCEPTANCE: MAY 14, 2022 | GOOD |
| SIGNED CONTRACT/DATE | NOT AVAILABLE | POOR |
| CONTRACT AMENDMENTS, IF ANY | NONE | N/A |
| STORE RECEIPT NOTE SIGHTED? | N/A | N/A |
| EVIDENCE OF DELIVERY/COMPLETION | SEPTEMBER 27, 2022 VIA REQUEST FOR PAYMENT APPROVAL BY PROCUREMENT OFFICER | GOOD |
| CONSULTANTS OPINION ON VALUE FOR MONEY | COMMENDABLE | GOOD |
| OVERALL RATING OF PROCUREMENT EFFICIENCY | SATISFACTORY | GOOD |



UNIVERSITY OF LAGOS, AKOKA, LAGOS
AFRICA CENTRE OF EXCELLENCE FOR DRUG RESEARCH, HERBAL MEDICINE DEVELOPMENT AND
REGULATORY SCIENCE (ACEDHARS)

GOODS-CAPITAL
PROCUREMENT DURATION FORM

Contract No: 6510-NG**Contract Name:** PROCUREMENT OF TEACHING AND RESEARCH EQUIPMENT**Date General Procurement Notice (GPN):** NOT APPLICABLE**Bid Validity Period:** NA

| S/No. | STEPS | DURATION (DAYS) | | |
|-------|---|-----------------|----------------|----------------------|
| | | Actual Date | Between Events | Overall (No of Days) |
| 1 | Prequalification documents received by Bank | N/A | 0 | 0 |
| 2 | Bank's No Objection | N/A | 0 | 0 |
| 3 | Invitation for Prequalification issued | N/A | 0 | 0 |
| 4 | Submission of Prequalification applications | N/A | 0 | 0 |
| 5 | PQ Evaluation Report received by Bank | N/A | 0 | 0 |
| 6 | Bank's No Objection | N/A | 0 | 0 |
| 7 | Bid documents received by Bank | N/A | 0 | 0 |
| 8 | Bank's No Objection | N/A | 0 | 0 |
| 9 | Invitation for Bids issued | MARCH 15, 2022 | 0 | 0 |
| 10 | Submission of bids | NOT AVAILABLE | 0 | 0 |
| 11 | Bid Evaluation Report received by Bank | N/A | 0 | 0 |
| 12 | Request for Clarification | N/A | 0 | 0 |
| 13 | Bank's No Objection | N/A | 0 | 0 |
| 14 | Contract Award Notice | MAY 12, 2022 | 57 | 57 |
| 15 | Contract Signed | NOT AVAILABLE | 0 | 0 |
| | | | | |
| | TOTAL DAYS | | 57 DAYS | 57 DAYS |



APPENDIX 3

PROCUREMENT PLAN



APPENDIX 4

PICTURES







APPENDIX 5
TERMS OF REFERENCE



3.1 TERMS OF REFERENCE

The Terms of Reference (TOR), the WB Procurement Guideline, the Public Procurement Act 2007 and the Public Service circular relating to the Procurement practice within the University is the guiding framework for the post procurement review. Key procurement processes were considered including:

- Client's Capacity, Adequacy of Staff; Role of Procurement Agents/Consultants; Implementation Arrangements;
- Procurement Plans and Monitoring;
- Advertising;
- Pre/Post-Qualification ;
- Bid Opening;
- Bidding Documents;
- Evaluation and Awards;
- Bid Validity Extensions;
- Signed Contracts;
- Contract Amendments and Change/Variation Orders;
- Actual Contract Payments vs. Contract Award Amount
- Securities (for Bid, Performance, Advances, Insurance, Liability, etc.);
- Contractors' Claims;
- Damages and Penalties for Delays, non-compliance with Functional Guarantees, etc.;
- Payment certificates, payments made (date and value), final price;
- Withdrawals from the Loan/Credit Agreement (date and value);
- Protests from Bidders/Contractors;
- Reasons for Slow Progress of Completion;
- Delays in Payments, Imports, Customs, etc. if any;
- Shipping documents
- Test certificates, quality certificates etc.
- List of deliverables and completion (date, description, quantity, location of goods or works);
- Contractual Disputes and their Resolution;
- Bank Comments/Reviews/Interventions at each stage; Turnaround time and Efficiency;